

### THORNBURY TOWNSHIP

W W W. T H O R N B U R Y . O R G

#### BOARD OF SUPERVISORS:

James P. Kelly Sheri L. Perkins Michael J. Mattson, Esq. Public Meetings 1st & 3rd Wednesday of each month

#### **MINUTES**

### Thornbury Township Board of Supervisors Public Meeting Wednesday, April 6, 2022

The Thornbury Township Board of Supervisors held a Public Meeting, Wednesday, April 6, 2022, hosted at the Township Administration Building, 6 Township Drive, Cheyney PA. Chairman Kelly called the meeting to order at 7:00 p.m. with a salute to the flag.

#### PRESENT:

James P. Kelly, Chairman
Sheri L. Perkins, Vice Chair
Michael J. Mattson, Supervisor
Jeffrey Seagraves, Township Manager
Geoffrey Carbutt, Township Secretary
Kenneth D. Kynett, Esq., Township Solicitor
Mike Ciocco, PE, Township Engineer (via zoom)
Charles Faulkner, PE, Township Sewer Engineer
John Lyons Jr., Jr. Supervisor
Other Attendees: 6

#### APPROVAL OF CHECK REGISTERS

On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the General Fund check register in the amount of \$60,633.10, for the period March 17, through April 6, 20222, was approved. Chairman Kelly called for comment. There was none.

On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Sewer Fund check register in the amount of \$39,034.20, for the period March 17, through April 6, 20222, was approved. Chairman Kelly called for comment. There was none.

On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the Sewer Expansion Fund check register in the amount of \$248.63, for the period March 17, through April 6, 20222, was approved. Chairman Kelly called for comment. There was none.

On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Escrow Fund check register in the amount of \$10,900.00, for the period March 17, through April 6, 20222, was approved Chairman Kelly called for comment. There was none.

On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the Capital Improvement Fund check register in the amount of \$4,950.00, for the period March 17, through April 6, 20222, was approved Chairman Kelly called for comment. There was none.

#### **APPROVAL OF MINUTES**

On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Wednesday, March 16, 2022 Work Session meeting minutes were approved as presented. Chairman Kelly called for comment. There was no comment.

On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the Monday, March 28, 2022 Ordinance Hearing minutes were approved as presented. Chairman Kelly called for comment. There was no comment.

On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Monday, March 28, 2022 Special Meeting minutes were approved as presented. Chairman Kelly called for comment. There was no comment.

#### **BOARDS AND COMMISSSIONS**

#### **PARKS & RECREATION**

Joe Burke reported they met March 10 and introduced their new member, Angie Pepe. Rich White gave a presentation on two information signs and proposed locating them at the Locksley Road train tracks by Bonner Park and the other at Barrett's Meadow with the cost being \$2,500.00 each and we support that. We also approved the sign by the Rain Garden in Thornbury Park. The St. Patty's Day bus to West Chester had 30 residents attending. Upcoming events include this Saturday's Easter Egg Hunt, the Dog Show May 21 and the Phillies game June 30. Chairman Kelly asked what information will appear on the proposed signs. Joe said a trail guide and upcoming EAC events as well as other township events and information. Vice Chair Perkins asked if they will be similar to Thornbury Park's sign. Joe said somewhat but not as large. Supervisor Mike Mattson added he is glad events are coming back. Lastly Joe mentioned the Township Yard Sale April 30<sup>th</sup> and Public Works Day May 19<sup>th</sup> 3-6 pm. The Board thanked Joe.

#### **HISTORICAL COMMISSION**

Ric Miller reported on the Property Studies for 2022. The second property study for the 2022 projects is almost complete. Everything is on schedule for the remaining three.

Douglass Cottage updates, all three are on schedule.

We had a few citizen requests this past month which we have helped them with.

Lastly Ric had a request to approve moving the 300-year-old Thornbury Ash slab from Palmer Park to inside Douglass Cottage to be under THS care and exhibit as an educational enhancement. Chairman Kelly asked to work out the logistics and move forward. Sheri Perkins said she liked their new logo. The Board thanked Ric.

#### PLANNING COMMISSION

No one from Planning was in attendance. Jeff mentioned they have the Outdoor Dining Ordinance on their schedule.

#### SEWER ADVISORY COMMITTEE

Ted Jacquet had nothing to report but mentioned the pancake breakfast

#### **ENVIRONMENTAL ADVISORY COUNCIL**

No one from EAC was in attendance.

#### LIBRARY BOARD

Jean Mackenzie reported on Eagle Scout Christopher Nevy from Troop 154, presented to the board, a renovation of the garden areas around the library building. Discussion then took place favoring installation of native plants which would attract butterflies and bees.

Also, the library participated in the Troop 154 collection of items to be shipped to Ukraine.

Rachel Kohl Library was NOT awarded a Keystone grant this year. Application will take place again next cycle. In the meantime, an updated exterior siding quote has been obtained and will be discussed with the contributing municipalities. This work cannot be delayed since there are deteriorating conditions behind the siding. We will re-apply next year.

A children's book sale has been rescheduled for Saturday, April 23<sup>rd</sup> at the library Community Room. Please drop off book donations as soon as possible. The Board thanked Jean.

#### Jr. SUPERVISOR

John Lyons reported that Rustin has muscled through the third marking period—historically notorious for its consecutive full weeks, grueling tests, and poorly devised March Madness brackets. The student body, however, continues to soldier on; be it at the RHS cleanup, the Learn to Earn internship program, or even the beaches of France. The environmental club has launched their spring activities, including reforestation and sustainability initiatives around the community. We are also excited to kick off our spring track and baseball seasons, and are celebrating a hard-fought victory over East High School last week. Rustin's biannual Europe trip is set for commencement tomorrow, despite many COVID-induced delays and hindrances. The twelve students will embark on tours of Paris, visit the beaches of Normandy, and explore the castles of the Loire Valley. Rustin's first annual Back to Work Rustin seminar was held in the library last week for students interested in better navigating a post-pandemic job market and economy. Attendance surpassed expectations, and the project is expected to continue through the remainder of the school year. Rustin's annual Knights with Character Awards were delivered to designees last week, all of whom demonstrated citizenship and generosity enough to warrant a nomination. Similarly, the district's Spellman Humanitarian Awards were disseminated to selected applicants on account of their volunteerism and community involvement. As you may have heard, our district's school board has endured some rather drastic changes recently. The student body hopes that the board, whether reinstated or replaced, fosters a positive learning environment for Rustin students. We are eager to finish this school year strongly! The Board thanked John.

#### **AGENDA ITEMS**

Chuck Faulkner reported on the Sludge Hauling Contract.

On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, awarding the Base Bid plus Add Alternates 1 and 2, (2nd & 3rd years), to Russell Reid Waste Hauling, for the removal and disposal of liquid sludge from the Thornbury Township Wastewater Treatment Plant, in the amount of \$275,587.50, contingent upon their execution of the contract and supply of the required Bonds and Insurance, was approved. Chairman Kelly called for comment. There was none.

Jeff Seagraves reported on tree work needed at Creek & Gristmill Roads.

On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the proposal from Knight Brothers, Inc., for the removal of trees located at Creek & Gristmill Roads, at a cost not to exceed \$6,880.00, as detailed in their estimate #8806, dated February 28, 2022, was approved. Chairman Kelly called for comment. There was no comment.

Jeff Seagraves reported on receiving bids for HVAC at Douglass Cottage.

On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the proposal for the installation of Air Conditioning at Douglass Cottage at a cost not to exceed \$20,728.00, was approved. Chairman Kelly called for comment. There was no comment.

Jeff Seagraves mentioned having already advertised the Financial Summary.

On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, ratifying the Financial Statement Summary provided by the Township Treasurer, for fiscal year 2021 and also advertising of the same, was approved. Chairman Kelly called for comment. There was none.

Jeff cited a Proclamation for the month of April as "Safe Digging Month".

On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, I move to approve a proclamation, encouraging all excavators and homeowners to dial 8-1-1 at least three business days in advance of an excavation project, and recognize the month of April, 2022 as "Pennsylvania 811 Safe Digging Month"

#### **NON-AGENDA ACTION ITEMS**

There were no Non-Agenda Items.

#### **PUBLIC COMMENT**

Jean Mac Kenzie thanked the Board for looking into the ATV issues and she also asked about the little green flags at Locksley and Blossom Hill. Jeff mentioned PA One Call work on poles.

### STAFF REPORTS TOWNSHIP MANAGER'S REPORT- Jeff Seagraves

Jeff Reported as requested at our last meeting, we are sending a letter to residents around 50 Dilworthtown Road regarding the proposed timber harvest on that parcel.

We met again with Delaware County Planning Department representatives and Wayne Grafton regarding the updated Comprehensive plan. The issue we are having is that some, but not all the data is available from the 2020 Census. We have asked the Planning Department to inquire when the data will be available from the Census Bureau. We have cyber security training scheduled for Wednesday April 13, 2022, for our staff. Our staff completed CPR/ First Aid/ AED training last week.

Our West Chester School District liaison updated me on the status of the offer for a teacher to attend the Freedoms Foundation Program. They do not have any teacher interested at this time and are still working on getting student participation.

The Locksley Garden Club held their last meeting at the township building on Tuesday. The group has decided to disband because of low membership. They would like to donate a portion of their remaining funds to purchase and plant a tree for Thornbury Township.

Plans for Local Government Day are progressing. The date for the event is Thursday April 21, 2022. The Township Blood Drive on Tuesday April 19th has 25 donors signed up, but there are still openings for 15 more donors.

We received a proposal from Municipay which will enable the Township to accept credit card payments. We are currently evaluating the proposal and anticipate providing a recommendation to the Board of Supervisors by our next meeting.

Summer camp sign ups started for Township residents on March 21st. We currently have 299 spaces filled of 690 available. The Board thanked Jeff.

#### TOWNSHIP ROADMASTER'S REPORT – Art Risley

The Roadmaster's report was submitted and is attached. Art was not present.

#### TOWNSHIP SOLICITOR'S REPORT - Kenneth Kynett, Esq.

The Township Solicitor's Report was submitted and is attached. Ken had nothing additional. The Board thanked Ken.

#### TOWNSHIP ENGINEER'S REPORT - Mike Ciocco, PE

The Township Engineer's Report was submitted and is attached. Mike mentioned a new model Stormwater Ordinance upcoming. The 2022 Road Program – Plans and Specifications have been prepared and posted onto the PennBID website for review and bidding by contractors with the ad scheduled for 4/5/2022. Bid opening date is scheduled for April 19, 2022. The Board thanked Mike

#### **TOWNSHIP SEWER ENGINEER'S REPORT – Charles Faulkner, PE**

The Township Sewer Engineer's Report was submitted and is attached. Chuck reported on the installation of the new monitoring unit (OmniSite Crystal Ball) for this station was installed on Monday April 4th. The Wastewater Treatment Plant and Manhole Rehab contracts are out for bid. The Board thanked Chuck.

#### **ADJOURN**

The meeting adjourned at 7:32 pm. Respectfully submitted,

Geoffrey Carbutt, Township Secretary

cc: Board of Supervisors Kenneth Kynett, Esq. Jeffrey Seagraves, Township Manager

#### MANAGER'S REPORT

#### 4-6-22

- 1. As requested at our last meeting, we sent a letter to residents around 50 Dilworthtown Road regarding the proposed Timber harvest on that parcel.
- 2. The work on the Isabella low pressure main has been completed.
- 3. I met again with Delaware County Planning Department representatives and Wayne Grafton regarding the updated Comprehensive plan. The issue we are having is that some, but not all the data is available from the 2020 Census. We have asked the Planning Department to inquire when the data will be available from the Census Bureau.
- 4. We received three bids thus far for the a/c for Douglass Cottage. I'm recommending the Board of Supervisors approve the installation of a/c at a cost not to exceed \$20,728. That is currently the lowest bid we have, but we are still anticipating receiving one more proposal. **MOTION**
- 5. We have cyber security training scheduled for Wednesday April 13, 2022, for our staff.
- 6. Our staff completed CPR/ First Aid/ AED training last week. There were three members of the Historical Commission and two members of the Park and Recreation Board that attended.
- 7. Our West Chester School District liaison updated me on the status of the offer for a teacher to attend the Freedoms Foundation Program. They do not have any teacher interested at this time and are still working on getting student participation.
- 8. The Health Board met last night, and are recommending that the Township waive fees for Health Inspections until December 31, 2022.
- 9. The Health Board is also interested in sponsoring a class for residents on CPR/ First Aid and AED Training. We are working to schedule the class for Saturday May 14, 2022.
- 10. We received notice from the Delaware County Planning Department that they are holding a meeting on April 19, 2022, to review an update of the County-wide Stormwater Management Model Ordinance. We plan to attend.
- 11. The Locksley Garden Club held their last meeting at the township building on Tuesday. The group has decided to disband because of low membership. They would like to donate a portion of their remaining funds to purchase and plant a tree for Thornbury Township.
- 12. Plans for Local Government Day are progressing. The date for the event is Thursday April 21, 2022.
- 13. The Omni-site monitoring unit has been set up by Envirep at the Mill Road pump station. Envirep also connected the bioxide tank to the omnisite monitor at the Creek Road West pump station.
- 14. The Township Blood Drive on Tuesday April 19<sup>th</sup> has 25 donors signed up, but there are still openings for 15 more donors.
- 15. We advertised the Financial Statement summary today and request that the Board of Supervisors ratify the summary provided by the Township Treasurer. **MOTION**
- 16. We have provided a proclamation to the Board recognizing April as "Pennsylvania 811 Safe Digging Month" MOTION
- 17. We received a proposal from Municipay which will enable the Township to accept credit card payments. We are currently evaluating the proposal and anticipate providing a recommendation to the Board of Supervisors by our next meeting.

18.	Summer camp sign ups started for Township residents on March 21 <sup>st</sup> . We currently have 299 spaces filled of 690 available.	

### THORNBURY TOWNSHIP Public Works Department Report – Week Ending April 2, 2022

Trash at all the parks

Cleaned in lets (3)

Pa 1 calls 11 / 2 emergence

#### Roads:

- Pot holes
- Manhole inspections/ found a blockage at Creek Rd East pump station
- Had stormwater pipes inspected (51 Timber, 48 Judith, 38-44 Cherrydale and 19 Elstone

#### **Animal Control**:

- Talk to them about Beaver damage along Stonybank and Cheyney (traps are set at both locations) one has been trapped along Stonybank
- Called them about hole out back of Township building trapped ground hog

#### Parks:

- clean up at Thornbury Park
- built and installed tee pads on holes 17 and 18
- cut up tree at Martin Park
- pick up the trash at Barrettes Meadow and Martin Park from the CRC cleanup (3 truckloads)
- finished working on the baseball field
- cleaned up all the leaves along Glen Mills road at Thornbury Park
- had the holding tank pumped out at the Comfort station
- changed out the locks on the bathrooms at the comfort station to remote/wifi to be able to do it from off sight

- replaced 2 shut offs in the bathrooms
- installed automatic 2 air fresheners in the bathrooms
- cleaned up the bathrooms to get them ready to open
- installed a few more signs on the disc golf course
- trimmed up some trees at Thornbury Park
- Info sign (2x)
- Replaced water heater in comfort station (it was leaking)
- Installed tee pads on holes 17 and 18

#### **Buildings:**

- replaced outdoor light at front door to a motion light at 8 Township dr
- Hung the extra fire extinguishers in 8 Township dr
- fixed heater at pre school
- lowered flags for Troopers

#### **Bid Projects:**

 we have 1 price for replacing the back stop at Thornbury Park waiting on 2 more

#### Projects:

- open space management tree removal (see attached motion)
- storm water repairs
- Road Program

#### Storms:

• 3-31 miner road clean up

#### Shop:

- Grease the fitting on the Dump truck and backhoe
- Continued doing maintenance to the equipment
- Build tee pads for disc golf

#### Class:

- CPR, First Aid and AED certification
- management course with the Department of Public Works
  - Administration
  - First Responders and crisis response
  - Asset Management
  - Engineering and design standards and best practices

#### Zoning:

#### Misc.:

• Help put fire out at 45 Cherrydale (pond pump burned up in a mulch bed)

#### PETRIKIN, WELLMAN, DAMICO, BROWN & PETROSA

A PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW

THE WILLIAM PENN BUILDING 109 CHESLEY DRIVE MEDIA, PA 19063 610-565-2670 FAX 610-565-0178

MALCOLM B. PETRIKIN (1934-1995) JOHN W. WELLMAN (1951-2002) STEVEN G. BROWN (1970-2010)

JOSEPH A. DAMICO, JR.
DONALD T. PETROSA
STEVEN A. COHEN
DENIS M. DUNN\*
MARK D. DAMICO
KENNETH D. KYNETT\*
H. FINTAN McHUGH\*
CHARLES G. MILLER\*

\*ALSO MEMBER NEW JERSEY BAR

March 30, 2022

Direct Dial 610-892-1876 Email kdk@petrikin.com

Township Solicitor, Kenneth D. Kynett Esquire, files the following report for April 6<sup>th</sup>, 2022:

- 434 Glen Mills Road Reviewed plans and Township files with the assistance of Township Subdivision Coordinator for Longview Drive and Stone Ridge Road subdivision for stormwater history as it pertains to discharge on 434 Glen Mills Road.
- 2. New Brinton Lake Club Discussed draft Recreational Easement with attorney for NBLC and am expecting a revised draft before the Board's April Public Meeting for the Board's further consideration.
- Board of Health Worked with Township Manager, Health Officer and Board of Health in developing specific health related regulations in ordinance format. Attended public hearing and special meeting for the adoption of Ordinance No. 1 of 2022.
- 4. <u>50 Dilworthtown Road Forestry Project</u> Worked with Township Manager to provide notice to neighbors who had requested notice of activity relating to property.
- 5. <u>Adelphia Gateway Project</u> Adelphia has filed a request with FERC to allow it to put a part of the system into service. While the valve station in the Township was not specified in the request, the request included bringing the Marcus Hook compressor station on-line which is understood to include the valve station. Will advise when FERC responds to the request.
- 6. <u>Dirt Bikes and ATVs</u> Worked with Township Manager on initial public notice regarding prohibition of dirt bike and ATV use on Township park properties.



#### REPORT OF THE ENGINEER April Supervisor's Regular Meeting April 6, 2022

#### Work completed for the period:

Grading and Road Encroachment Permits – Reviewed several plans for grading and road encroachment. Construction inspections continue.

Planning Commission – Continued working with members on Ordinances and Subdivisions.

Subdivision & Land Development Plans:

Lawler Subdivision - Awaiting revised plans.

Daniels Subdivision – 425 Thornton Rd – 2 Lots – Conditional Final approval granted in 2016. Awaiting updated recording plans and agreements for signature.

15 Tanguy Road – 2,400 SF Accessory Structure Land Development – Review letter issued for revised plans and reviewed with Planning Commission at their November meeting. Planning Commission recommended conditional approval of the plans.

VMDT – Dilworthtown Road – Subdivision / Land Development submission review letter issued and reviewed with Planning Commission at their November Meeting. Planning Commission tabled review until engineering and legal items identified in the review letter could be addressed. Awaiting revisions.

251 Glen Mills Road Sketch Subdivision – 2 Lot residential Sketch Subdivision Plan reviewed at the March Planning Commission Meeting.

#### Ordinances:

Outdoor Dining Ordinance – Completed initial review with Planning Commission at March meeting with final review scheduled for April.

Pa Model Stormwater Ordinance – Preliminary review of requirements completed. Will need to schedule for incorporation into the current stormwater ordinance and review with the Planning Commission by 9/30/2022.

Sign Ordinance – PC forwarded ordinance to the Supervisors for consideration.

Plant Materials List – Reviewed current Township Ordinance Plant Materials List and issued our Landscape Architect's recommendations for exclusions due to local blights and diseases. Reviewed with the Planning Commission in May. PC forwarded list changes to the Supervisors for consideration.

Crane Property – 24 Lot Subdivision – All 24 homes are now occupied. Review of conversion of existing temporary CO's to Permanent CO's are ongoing.

Black Bell Farm (Walton Lane) – 15 lot subdivision – Lots 1-14 (All new homes) are now occupied. An updated inspection and punch list was sent to the developer on 9/22/21. Awaiting final punch list work completion and final dedication paperwork submission. *Re-Inspection completed and preparing an updated notice to send to the developer for final completion items outstanding.* 

Guilday Site – Lots 1-5 houses are occupied with Temporary CO's. An update to final punch list was issued 1/21/22, with all site items completed. Awaiting final closeout paperwork.

Sunoco Logistics – Sunoco has completed all piping and valve work. Awaiting NPDES Permit Amendment, final restoration and request for final inspection. *Awaiting Sunoco schedule for Slitting Mill Road repairs*.

NPDES MS-4 Program – 2018 Pollutant Reduction Plan and 2018 MS-4 permit submitted on September 9, 2017 & September 15, 2017, respectively. Continuing to work with PA DEP on revisions. Detailed updates to the storm sewer and qualifying watershed mapping has been completed to comply with revision requests from PA DEP. Program is currently under Township review prior to resubmission of mapping.

Thornbury Pre-School Roof Replacement – Draft plans prepared for slate or synthetic slate alternate bidding. Submitted to Township officials for review and comment.

Terra Firma Builders – 53-57 Sweetwater Road – At the request of the developer, a final inspection was performed and a punch list letter was issued on 12/13/21. Site work items have been corrected. *Still awaiting closeout paperwork prior to final escrow release.* Sent reminder to developer's engineer.

Various Drainage Improvement Projects – Prepared sketch plans and began discussion with Township officials on various drainage improvement projects throughout the Township.

• Judith Lane Drainage Improvements Pre-Application Meeting - Met PA DEP and reviewed alternatives. Wetland delineation has been completed in the field. Awaiting wetland report.

Brinton Lake Private Roadways – Performed a site visit for measurements to upgrade the private roadways. A cost estimate for roadway improvements and anticipated tree removal was forwarded to the Township for review and coordination with the Brinton Lake Community. Existing right of way research is ongoing.

2021 Road Program – Small section of paving defect being reviewed for repair by Glasgow under the Maintenance Bond.

2022 Road Program – Plans and specifications have been prepared and posted onto the PennBID website for review and bidding by contractors with advertisement scheduled for 4/5/2022. Bid opening date scheduled for April 19, 2022.





# ENGINEER'S REPORT REGARDING WASTEWATER ISSUES April 6, 2022

#### **East Side District:**

#### Wet Weather Flows to WWTP

• The contractor KBX/Windriver has completed most of the work associated with this project. The manhole inserts, and adjustment of various castings remain to be completed.

#### - Isabella Lane Sanitary Sewer

• The low-pressure main and laterals have been installed/tested and the site has been restored. Various minor punch list items remain to be completed.

#### - WWTP

- Bids were opened on March 28<sup>th</sup> for Liquid Sludge hauling. Two (2) bids were received. The low bidder was Russell Reid of Keasbey N.J. with a base bid of \$80,950.00 for the first year. A bid tabulation with recommendation for award has been forwarded to the Township.
- The WWTP Improvements project includes the replacement of the deteriorated splitter box, installation of a bypass line from the bar screen to the Aeration tank, and potentially replacement of missing/deteriorated grating for various process tanks. Bids are due on April 15<sup>th</sup> for consideration by the Board at the April 20<sup>th</sup> meeting.

#### **East/West Side Districts:**

#### - Manhole Rehabilitation

• This project addresses some of the older manholes within the Township which have exhibited signs of deterioration. The project includes repairs and the application of a lining to the interior of the structure to reinforce/protect them. Approximately 20 manholes throughout the Township will be addressed under the base bid. Bids are due April 22<sup>nd</sup> for consideration by the Board at the May 4<sup>th</sup> meeting.

#### **West Side District:**

#### - Mill Road Pump Station

• The installation of the new monitoring unit (OmniSite Crystal Ball) for this station is scheduled for Monday April 4<sup>th</sup>.

# Thornbury Township General Fund Distribution Approved Bill List As of April 6, 2022

Туре	Date	Name	Credit
000 · Bank Acc			
	T General Fund		
Bill Pmt -Check	04/06/2022	21ST CENTURY MEDIA- 881649	801.15
Bill Pmt -Check	04/06/2022	21ST CENTURY MEDIA - 882621	164.74
Bill Pmt -Check	04/06/2022	ALL SEASONS LANDSCAPING CO., INC.	8,733.90
Bill Pmt -Check	04/06/2022	AQUA PENNSYLVANIA - 0391971	1,008.54
Bill Pmt -Check	04/06/2022	AQUA PENNSYLVANIA - 1065963	439.62
Bill Pmt -Check	04/06/2022	CANON FINANCIAL SERVICES, INC.	409.23
Bill Pmt -Check	04/06/2022	CASTAGLIUOLO PLUMBING & HEATING	265.00
Bill Pmt -Check	04/06/2022	CATANIA ENGINEERING ASSOCIATES, INC.	2,989.25
Bill Pmt -Check	04/06/2022	CHESTER WATER AUTHORITY - 771	451.58
Bill Pmt -Check	04/06/2022	COMCAST CABLE	10.52
Bill Pmt -Check	04/06/2022	DEB ZITARELLI	318.05
Bill Pmt -Check	04/06/2022	DEBRA KELLEY	1,200.00
Bill Pmt -Check	04/06/2022	DOG WASTE DEPOT	378.91
Bill Pmt -Check	04/06/2022	EVO STUDIOS, INC.	150.00
Bill Pmt -Check	04/06/2022	Hoffman's Exterminating Co., Inc	40.00
Bill Pmt -Check	04/06/2022	INDEPENDENCE BLUE CROSS	16,420.38
Bill Pmt -Check	04/06/2022	JAMES KELLY	150.00
Bill Pmt -Check	04/06/2022	KEYSTONE MUNICIPAL SERVICES, INC.	1.080.95
Bill Pmt -Check	04/06/2022	KRAPFS COACHES	2,196.00
Bill Pmt -Check	04/06/2022	MCNICHOL, BYRNE & MATLAWSKI, PC	797.00
Bill Pmt -Check	04/06/2022	MICHAEL MATTSON	150.00
Bill Pmt -Check	04/06/2022	Moore Outdoor Rejuvenation, Inc.	1,575.00
Bill Pmt -Check	04/06/2022	Nathan Meyer	470.61
Bill Pmt -Check	04/06/2022	PA STATE ASSOCIATION OF BOROUGHS	100.00
Check	03/20/2022	PAYCHEX. INC.	161.25
Bill Pmt -Check		- , -	
	03/17/2022	PECO 20046	1,070.93
Bill Pmt -Check	04/06/2022	PECO - 28046	123.83
Bill Pmt -Check	04/06/2022	PENNONI ASSOCIATES INC.	531.25
Bill Pmt -Check	04/06/2022	PRINCIPAL FINANCIAL GROUP	8,192.46
Bill Pmt -Check	04/06/2022	PRINCIPAL FINANCIAL GROUP	80.00
Bill Pmt -Check	04/06/2022	SANDROSE TROPHIES	36.75
Bill Pmt -Check	04/06/2022	SHERI L. PERKINS	150.00
Bill Pmt -Check	04/06/2022	SilverScript Insurance Co.	146.60
Bill Pmt -Check	04/06/2022	THE DEFENDER SYSTEM	564.00
Bill Pmt -Check	04/06/2022	THE GLEN MILLS SCHOOLS	2,250.00
Bill Pmt -Check	04/06/2022	THE GRAFTON ASSOCIATION	1,725.00
Bill Pmt -Check	04/06/2022	THE PHILLIES	2,500.00
Bill Pmt -Check	04/06/2022	TOBS, LLC	1,206.28
Bill Pmt -Check	04/06/2022	Tri-State	780.00
Bill Pmt -Check	04/06/2022	ULINE	814.32
Total 100.303	3 · S&T General Fur	d d	60,633.10
Total 000 · Bank	Accounts		60,633.10
TOTAL			60,633.10

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	21ST CENTURY MEDIA- 881649	100.303 · S&T General Fund	
Bill	04/05/2022		406.341 · Advertising Expense	-801.15
TOTAL				-801.15
Bill Pmt -Check	04/06/2022	21ST CENTURY MEDIA - 882621	100.303 · S&T General Fund	
Bill	04/05/2022		406.341 · Advertising Expense	-164.74
TOTAL				-164.74
Bill Pmt -Check	04/06/2022	ALL SEASONS LANDSCAPING CO., INC.	100.303 · S&T General Fund	
Bill	04/05/2022		454.371 · Thornbury Park Ground Maint	-8,733.90
TOTAL				-8,733.90
Bill Pmt -Check	04/06/2022	AQUA PENNSYLVANIA - 0391971	100.303 · S&T General Fund	
Bill	04/05/2022		411.363 · Hydrant Service	-1,008.54
TOTAL				-1,008.54
Bill Pmt -Check	04/06/2022	AQUA PENNSYLVANIA - 1065963	100.303 · S&T General Fund	
Bill	04/05/2022		411.363 · Hydrant Service	-439.62
TOTAL				-439.62

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	CANON FINANCIAL SERVICES, INC.	100.303 · S&T General Fund	
Bill	04/05/2022		406.260 · Office Equipment Lease Exp	-409.23
TOTAL				-409.23
Bill Pmt -Check	04/06/2022	CASTAGLIUOLO PLUMBING & HEATING	100.303 · S&T General Fund	
Bill	04/05/2022		409.376 · Wheatley PS	-265.00
TOTAL				-265.00
Bill Pmt -Check	04/06/2022	CATANIA ENGINEERING ASSOCIATES, INC.	100.303 · S&T General Fund	
Bill	04/05/2022	49 Skyline Drive Anthony & Sylvan Pools, Corp:24 L'Enfant Sunoco Pipeline 430 Glen Mills Road - Fraley O'Kane - 15 Tanguy	408.310 · ENG-Non-Reimbursable Expense 408.311 · ENG-Reimbursable Fees 408.311 · ENG-Reimbursable Fees 408.310 · ENG-Non-Reimbursable Expense 408.311 · ENG-Reimbursable Fees 408.311 · ENG-Reimbursable Fees 408.311 · ENG-Reimbursable Fees 408.311 · ENG-Reimbursable Expense	-230.00 -451.00 -139.50 -977.50 -143.75 -57.50 -57.50 -932.50
TOTAL				-2,989.25
Bill Pmt -Check	04/06/2022	CHESTER WATER AUTHORITY - 771	100.303 · S&T General Fund	
Bill	04/05/2022		454.361 · Thornbury Park Utilities 454.361 · Thornbury Park Utilities	-61.00 -390.58
TOTAL				-451.58

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	COMCAST CABLE	100.303 · S&T General Fund	
Bill	04/05/2022		406.321 · Phone/Internet/Cable	-10.52
TOTAL				-10.52
Bill Pmt -Check	04/06/2022	DEB ZITARELLI	100.303 · S&T General Fund	
Bill	04/05/2022		414.300 · General Expenses 429.300 · Sewer Committee General Expense 406.331 · Mileage Reimbursement 406.215 · Postage Expense	-124.01 -73.15 -91.85 -29.04
TOTAL				-318.05
Bill Pmt -Check	04/06/2022	DEBRA KELLEY	100.303 · S&T General Fund	
Bill	04/05/2022		409.317 · Cleaning Services 409.317 · Cleaning Services	-600.00 -600.00
TOTAL				-1,200.00
Bill Pmt -Check	04/06/2022	DOG WASTE DEPOT	100.303 · S&T General Fund	
Bill	04/05/2022		454.373 · Thornbury Park - General	-378.91
TOTAL				-378.91
Bill Pmt -Check	04/06/2022	EVO STUDIOS, INC.	100.303 · S&T General Fund	
Bill	04/05/2022		406.452 · IT Services	-150.00
TOTAL				-150.00

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	Hoffman's Exterminating Co., Inc	100.303 · S&T General Fund	
Bill	04/05/2022		454.375 · Thornbury Park Maintenance	-40.00
TOTAL				-40.00
Bill Pmt -Check	04/06/2022	INDEPENDENCE BLUE CROSS	100.303 · S&T General Fund	
Bill	04/05/2022		487.100 · Medical Plan Premiums	-2,302.79 -2,618.68 -1,644.85 -2,372.15 -2,308.74 -2,747.90 -2,425.27
TOTAL				-16,420.38
Bill Pmt -Check	04/06/2022	JAMES KELLY	100.303 · S&T General Fund	
Bill TOTAL	04/05/2022		438.000 · Roadway Maintenance	-150.00 -150.00
Bill Pmt -Check	04/06/2022	KEYSTONE MUNICIPAL SERVICES, INC.	100.303 · S&T General Fund	
Bill	04/05/2022		413.317 · Code Miscellaneous	-1,080.95
TOTAL				-1,080.95
Bill Pmt -Check	04/06/2022	KRAPFS COACHES	100.303 · S&T General Fund	
Bill	04/05/2022		451.300 · P&R Board General Expense	-2,196.00
TOTAL				-2,196.00

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	MCNICHOL, BYRNE & MATLAWSKI, PC	100.303 · S&T General Fund	
Bill	04/05/2022		404.311 · LEGAL-Non-Reimbursable 404.311 · LEGAL-Non-Reimbursable 414.314 · PC Legal Services	-666.50 -116.00 -14.50
TOTAL				-797.00
Bill Pmt -Check	04/06/2022	MICHAEL MATTSON	100.303 · S&T General Fund	
Bill	03/18/2022		438.000 · Roadway Maintenance	-150.00
TOTAL				-150.00
Bill Pmt -Check	04/06/2022	Moore Outdoor Rejuvenation, Inc.	100.303 · S&T General Fund	
Bill	04/05/2022		432.000 · Snow & Ice Removal	-1,575.00
TOTAL				-1,575.00
Bill Pmt -Check	04/06/2022	Nathan Meyer	100.303 · S&T General Fund	
Bill	04/05/2022		461.300 · Environmental Advisory Council	-470.61
TOTAL				-470.61
Bill Pmt -Check	04/06/2022	PA STATE ASSOCIATION OF BOROUGHS	100.303 · S&T General Fund	
Bill	04/05/2022		406.300 · General Expense	-100.00
TOTAL				-100.00

Туре	Date	Name	Account	Paid Amount
Check	03/20/2022	PAYCHEX, INC.	100.303 · S&T General Fund	
			406.310 · Human Resources	-161.25
TOTAL				-161.25
Bill Pmt -Check	03/17/2022	PECO	100.303 · S&T General Fund	
Bill	03/16/2022		409.360 · Utilities - All Township 409.360 · Utilities - All Township 454.361 · Thornbury Park Utilities	-53.07 -11.17 -3.67 -3.67 -407.05 -351.65 -240.65
TOTAL				-1,070.93
Bill Pmt -Check	04/06/2022	PECO - 28046	100.303 · S&T General Fund	
Bill	04/05/2022		409.360 · Utilities - All Township	-123.83
TOTAL				-123.83
Bill Pmt -Check	04/06/2022	PENNONI ASSOCIATES INC.	100.303 · S&T General Fund	
Bill	04/05/2022		408.310 · ENG-Non-Reimbursable Expense	-531.25
TOTAL				-531.25

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	PRINCIPAL FINANCIAL GROUP	100.303 · S&T General Fund	
Bill	03/31/2022		483.000 · Pension Plan Contributions	-860.20 -896.86 -1,042.20 -865.92 -1,023.36 -1,290.63 -2,213.29
TOTAL				-8,192.46
Bill Pmt -Check	04/06/2022	PRINCIPAL FINANCIAL GROUP	100.303 · S&T General Fund	
Bill TOTAL	04/05/2022		483.000 · Pension Plan Contributions	-80.00 -80.00
Bill Pmt -Check	04/06/2022	SANDROSE TROPHIES	100.303 · S&T General Fund	
Bill TOTAL	04/05/2022		406.210 · Office Supplies	-36.75 -36.75
Bill Pmt -Check	04/06/2022	SHERI L. PERKINS	100.303 · S&T General Fund	
Bill	03/18/2022		438.000 · Roadway Maintenance	-150.00
TOTAL				-150.00

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	SilverScript Insurance Co.	100.303 · S&T General Fund	
Bill	04/05/2022		487.100 · Medical Plan Premiums 487.100 · Medical Plan Premiums	-73.30 -73.30
TOTAL				-146.60
Bill Pmt -Check	04/06/2022	THE DEFENDER SYSTEM	100.303 · S&T General Fund	
Bill	04/05/2022		409.373 · Admin Building	-564.00
TOTAL				-564.00
Bill Pmt -Check	04/06/2022	THE GLEN MILLS SCHOOLS	100.303 · S&T General Fund	
Bill	04/05/2022		409.377 · Other Township Property	-2,250.00
TOTAL				-2,250.00
Bill Pmt -Check	04/06/2022	THE GRAFTON ASSOCIATION	100.303 · S&T General Fund	
Bill	04/05/2022		414.310 · PC Professional Services	-1,725.00
TOTAL				-1,725.00
Bill Pmt -Check	04/06/2022	THE PHILLIES	100.303 · S&T General Fund	
Bill	04/05/2022		451.300 · P&R Board General Expense	-2,500.00
TOTAL				-2,500.00

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	TOBS, LLC	100.303 · S&T General Fund	
Bill	04/05/2022		406.321 · Phone/Internet/Cable 406.452 · IT Services	-231.28 -975.00
TOTAL				-1,206.28
Bill Pmt -Check	04/06/2022	Tri-State	100.303 · S&T General Fund	
Bill	04/05/2022		406.317 · Training/Continuing Education	-780.00
TOTAL				-780.00
Bill Pmt -Check	04/06/2022	ULINE	100.303 · S&T General Fund	
Bill	04/05/2022		454.375 · Thornbury Park Maintenance	-814.32
TOTAL				-814.32

# Thornbury Township - Sewer Fund Distribution Approved Bill List As of April 6, 2022

Туре	Date	Name	Credit
100.014 · Bryn May	wr Trust Sewer	· Chkg	
Bill Pmt -Check	04/06/2022	Aqua PA - 0403912	33.22
Bill Pmt -Check	04/06/2022	Aqua PA - 1085836	19.35
Bill Pmt -Check	04/06/2022	Buckman's Inc.	587.43
Bill Pmt -Check	04/06/2022	Chemical Equipment Labs of VA, Inc.	2,475.00
Bill Pmt -Check	04/06/2022	Coyne Chemical, Inc	3,512.60
Bill Pmt -Check	04/06/2022	Delcora	9,067.60
Bill Pmt -Check	03/17/2022	PECO Energy	5,128.23
Bill Pmt -Check	04/06/2022	Pennoni Associates	15,377.00
Bill Pmt -Check	04/06/2022	Verizon - 16	43.93
Bill Pmt -Check	04/06/2022	Verizon - 49	43.84
Bill Pmt -Check	04/06/2022	Wind River Environmental, LLC	2,746.00
Total 100.014 · Bryr	n Mawr Trust Se	ewer Chkg	39,034.20
TOTAL			39,034.20

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	Aqua PA - 0403912	100.014 · Bryn Mawr Trust Sewer Chkg	
Bill	04/05/2022		429.366 · Water Services	-33.22
TOTAL				-33.22
Bill Pmt -Check	04/06/2022	Aqua PA - 1085836	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	04/05/2022		429.366 · Water Services	-19.35
TOTAL				-19.35
Bill Pmt -Check	04/06/2022	Buckman's Inc.	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	04/05/2022		429.222 · Chemicals/Filters	-587.43
TOTAL				-587.43
Bill Pmt -Check	04/06/2022	Chemical Equipment Labs of VA, Inc.	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	04/05/2022		429.222 · Chemicals/Filters	-2,475.00
TOTAL				-2,475.00
Bill Pmt -Check	04/06/2022	Coyne Chemical, Inc	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	04/05/2022		429.222 · Chemicals/Filters	-3,512.60
TOTAL				-3,512.60
Bill Pmt -Check	04/06/2022	Delcora	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	03/16/2022		429.376 · Wet Well Cleaning	-1,266.30
			429.000 · DELCORA 429.000 · DELCORA	-7,761.70 -39.60
TOTAL				-9,067.60
Bill Pmt -Check	03/17/2022	PECO Energy	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	03/16/2022		429.361 · Electric Costs 429.361 · Electric Costs	-155.44 -309.14
			429.361 · Electric Costs	-431.09
			429.361 · Electric Costs 429.361 · Electric Costs	-400.54 -623.10
			429.361 · Electric Costs 429.361 · Electric Costs	-125.29 -2,942.54
			429.361 · Electric Costs	-141.09
TOTAL				-5,128.23

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	Pennoni Associates	100.014 · Bryn Mawr Trust Sewer Chkg	
Bill	04/05/2022		429.313 · Engineering services	-4,551.50 -312.50 -877.50 -3,200.00 -1,090.50 -1,562.50 -3,782.50
TOTAL				-15,377.00
Bill Pmt -Check	04/06/2022	Verizon - 16	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	03/16/2022		429.321 · Telephone Expenses	-43.93
TOTAL				-43.93
Bill Pmt -Check	04/06/2022	Verizon - 49	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	03/16/2022		429.321 · Telephone Expenses	-43.84
TOTAL				-43.84
Bill Pmt -Check	04/06/2022	Wind River Environmental, LLC	100.014 ⋅ Bryn Mawr Trust Sewer Chkg	
Bill	04/05/2022		429.365 · Sludge Hauling	-386.40 -471.40 -386.40 -386.40 -386.40 -342.60 -386.40
TOTAL				-2,746.00

4:14 PM 03/31/22 Cash Basis

# Thornbury Township Delaware County Sewer Expansion Fund Sewer Expansion Fund Distribution Approved Bill List

Туре	Date	Name	Credit
<b>Mar 17 - Apr 6, 22</b> Bill Pmt -Check	04/06/2022	Thornbury Township General Fund	248.63
Mar 17 - Apr 6, 22			248.63

4:15 PM 03/31/22

### Thornbury Township Delaware County Sewer Expansion Fund Sewer Expansion Fund Distribution Check Detail

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	Thornbury Township General Fund	100.001 · S&T Sewer Expansion Account	
Bill	04/05/2022		402.115 · Administrative Salary 402.115 · Administrative Salary	-216.20 -32.43
TOTAL				-248.63

2:23 PM 03/31/22 **Cash Basis** 

# Thornbury Township Escrow Funds Escrow Fund Distribution Approved Bill List As of April 6, 2022

Туре	Date	Name	Credit
100.000 · Escrow Dis	bursement		
Bill Pmt -Check	04/06/2022	Courtney Rabena	1,000.00
Bill Pmt -Check	04/06/2022	Eric Hansen	1,000.00
Bill Pmt -Check	04/06/2022	Henry Blair	500.00
Bill Pmt -Check	04/06/2022	Richard Gabries	800.00
Bill Pmt -Check	04/06/2022	Thornbury Township General Fund	6,000.00
Bill Pmt -Check	04/06/2022	Thornbury Township General Fund	1,600.00
Total 100.000 · Escrov	v Disbursement		10,900.00
TOTAL			10,900.00

### Thornbury Township Escrow Funds Escrow Fund Distribution Check Detail

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	Courtney Rabena	100.000 · Escrow Disbursement	
Bill	04/05/2022		236.134 · 53 Sweetwater 236.143 · 53 Sweetwater Grading	-500.00 -500.00
TOTAL				-1,000.00
Bill Pmt -Check	04/06/2022	Eric Hansen	100.000 · Escrow Disbursement	
Bill	04/05/2022		231.033 · Hansen	-1,000.00
TOTAL				-1,000.00
Bill Pmt -Check	04/06/2022	Henry Blair	100.000 · Escrow Disbursement	
Bill	04/05/2022		236.150 · 496 Thornton - Blair	-500.00
TOTAL				-500.00
Bill Pmt -Check	04/06/2022	Richard Gabries	100.000 · Escrow Disbursement	
Bill	04/05/2022		236.068 · 236.068 - 176 Dilworthtown 236.106 · 176 Dilworthtown - Gabries	-300.00 -500.00
TOTAL				-800.00
Bill Pmt -Check	04/06/2022	Thornbury Township General Fund	100.000 · Escrow Disbursement	
Bill	04/05/2022		236.152 · 2 Sarum Forge Way, Lot 1 236.158 · 5 Sarum Forge 236.159 · 6 Sarum Forge 236.161 · 1 Grace Court 236.171 · 2 Grace, Lot 15 236.176 · 3 Sarum Forge, Lot 20 236.168 · 4 Sarum Forge, Lot 2 236.178 · 7 Sarum Forge, Lot 14 236.184 · 12 Sarum Forge, Lot 6 236.179 · 14 Sarum Forge, Lot 7 236.165 · 16 Sarum Forge Way 236.198 · 24 Sarum Forge	-500.00 -500.00 -500.00 -500.00 -500.00 -500.00 -500.00 -500.00 -500.00 -500.00
TOTAL				-6,000.00

2:24 PM 03/31/22

### Thornbury Township Escrow Funds Escrow Fund Distribution Check Detail

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	Thornbury Township General Fund	100.000 · Escrow Disbursement	
Bill	04/05/2022		236.125 · 191 Creek Road 231.034 · 191 Creek Road	-500.00 -1,100.00
TOTAL				-1,600.00

10:13 AM 04/01/22 Cash Basis

### Thornbury Township - Capital Improvement Distribution Approved Bill List

Туре	Date	Name	Credit
<b>Mar 17 - Apr 6, 22</b> Bill Pmt -Check	04/06/2022	Donald & Deborah Culp	4,950.00
Mar 17 - Apr 6, 22			4,950.00

10:11 AM 04/01/22

### Thornbury Township - Capital Improvement Distribution Check Detail Report

Туре	Date	Name	Account	Paid Amount
Bill Pmt -Check	04/06/2022	Donald & Deborah Culp	100.005 · Bryn Mawr Trust Money Market	
Bill	04/05/2022		409.610 · Capital Construction - General	-4,950.00
TOTAL				-4,950.00