



**T H O R N B U R Y T O W N S H I P**  
**D E L A W A R E C O U N T Y**

W W W . T H O R N B U R Y . O R G

**BOARD OF  
SUPERVISORS:**

James H. Raith  
James P. Kelly  
Sheri Perkins

*Public Meetings  
1<sup>st</sup> & 3<sup>rd</sup> Wednesday of each month*

**MINUTES**

**Thornbury Township Board of Supervisors Public Meeting  
Wednesday, May 6, 2020**

The Thornbury Township Board of Supervisors held a Public Meeting, Wednesday May 6, 2020, via Teleconference, hosted at 6 Township Drive, Cheyney PA. Chairman Raith called the meeting to order at 7:00 p.m. with a salute to the flag.

**PRESENT:**

James H. Raith, Chairman  
James P. Kelly, Vice Chairman  
Sheri L. Perkins, Supervisor  
Jeff Seagraves, Township Manager  
Geoffrey Carbutt, Township Secretary  
Sue Howat, Technical Support  
Art Risley, Roadmaster  
Kenneth D. Kynett, Esq., Township Solicitor  
Michael Ciocco, PE, Township Engineer  
Charles Faulkner, PE, Township Sewer Engineer  
Nathan Podgurski, Jr. Supervisor  
Other Attendees: 10

Chairman Raith began the meeting with the approval of expenditures.

**APPROVAL OF CHECK REGISTERS**

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of **\$33,699.85**, for the period April 16, through May 6, 2020, was approved. Chairman Raith called for comment. There was no comment.*

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Sewer Fund check register in the amount of **\$84,603.33**, for the period April 16, through May 6, 2020, was approved. Chairman Raith called for comment. There was no comment.*

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of **\$1,962.50**, for the period April 16, through May 6, 2020, was approved. Chairman Raith called for comment. There was no comment.*

**APPROVAL OF MINUTES**

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, the Wednesday, April 15, 2020 Work Session Meeting minutes were approved as presented. Chairman Raith called for comment. There was no comment.*

## **BOARDS AND COMMISSIONS**

### **HISTORICAL COMMISSION**

Ric Miller mentioned the research reports, the Frazer ruins project and the Brandywine wayside signage project have all been postponed due to the Corona virus. The two interpretive panels for the Springhouse and Summer Kitchen have been ordered and are expected to be delivered by Memorial Day. The Board thanked Ric.

### **PLANNING COMMISSION**

No one from the Planning Commission was in attendance. Jeff mentioned the plan in hand for a lot line change.

### **SEWER ADVISORY COMMITTEE**

Ted Jacquet had nothing to report.

### **LIBRARY BOARD**

Jean MacKenzie thanked the Board for the safety vests. She mentioned a bathroom upgrade, the circulation desk has been remodeled, the children's room furniture was painted and we will be closed on Election Day. Also, there was a donation for E-books and program planning continues. The Board thanked Jean and Sheri said she looks forward to the Re-opening.

### **PARKS & RECREATION**

Carolyn Seagraves appreciated the teleconference venue and then mentioned all of their events are on hold or have been canceled. We will shift around our schedule and look forward to the Fall events. She added, the Easter Egg Contest was great and kept us in touch with the community. The Board thanked Carolyn and Sheri said she liked the Easter Egg contest.

### **ENVIRONMENTAL ADVISORY COUNCIL**

Rich White reported they also had to cancel all of their events and they are working on a tree replacement list. They will be meeting in July. He then asked the Board to consider reopening the Frisbee Disc golf course. Chairman Raith said they will consider that. The Board thanked Rich and Sheri asked Rich to consider holding their educational events via teleconference. Rich said that is not unreasonable and will look into that.

### **Jr. SUPERVISOR**

Nathan Podgurski reported, Unfortunately, due to the circumstances of quarantine, all Pennsylvania schools have been closed for the rest of the year. This means that no after school activities have been occurring at Rustin. Events such as Rustin's prom for both the Classes of 2020 and 2021 have been canceled as well as a live graduation for the senior class has been canceled. Rustin's principal along with other grade administrators are still communicating with further proceedings for graduation for the Class of 2020 as well as plans for the 2020-21 school year. Currently, Rustin plans on hosting a virtual graduation in early June for the seniors and hopefully, given the circumstances improve, a live one in late July. The Board thanked Nathan.

**PA STATE POLICE**

Trooper Jessica Tobin reported we haven't had any significant increase in crime. They have been doing a lot of domestic security checks which is ensuring non-essential businesses and all public places are following Covid guidelines. Our biggest concern right now is speeding which has become alarming. Since April 1<sup>st</sup> we have written 49,031 citations and she mentioned a fatality that happened today and also a Trooper that had been struck. Trooper Tobin asked if anyone has any complaints to please contact her and she will investigate problematic areas. Lastly, she mentioned driver's vehicle services, as in driver's licenses renewals, will be extended and she will update us on any County re-openings. The Board thanked Jessica. Chairman Raith mentioned the speeding problem is the reason we have given out over 200 safety vests for residents that like to walk along the road. She reiterated contacting her about problem areas. Ric Miller then commented on all of the cars racing down Dilworthtown Road, tractor trailers, dump trucks and cars running the stop signs. Chairman Raith then asked Trooper Tobin to keep an eye on that stretch of roadway. She agreed.

**AGENDA ITEMS**

Ken Kynett reported on the extension on the Conditional Use Hearing.

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the extension to resume the Conditional Use Hearing scheduled for May 20th, to be now held June 17th, 2020, directly following the Board of Supervisors Meeting here in the township meeting room, was approved.* Chairman Raith called for comment. There was none.

Charles Faulkner reported on the extension on Equalization Tank Rehab Contract.

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, awarding the Equalization Tank Rehab Contract base bid plus the alternate to J.P. Smith Contractors, Inc., in the amount of \$144,120.00, contingent upon execution of the contract and providing the required bonds and insurance, as per the Sewer Engineer's recommendation letter dated April 30, 2020, was approved.* Chairman Raith called for comment, then mentioned they have done a great job in the past.

Jeff Seagraves detailed the transfer of funds for the property purchase.

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the transfer of \$340,000.00 from the Open Space Fund to the General Fund for payment on the purchase of properties located at 140-142 Glen Mills Road, was approved.* Chairman Raith called for comment. There was no comment.

Jeff Seagraves mentioned the underground boring contract for electrical service.

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, ratifying the Underground Boring Contract for electrical service to the Chester County Building, to Bore It, Inc., in amount of \$5,740.00, was approved.* Chairman Raith called for comment. There was no comment.

Mike Ciocco reported on the 2020 Road Program contract recommendation.

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, awarding the Underground Electrical Contract for the Chester County Building, to Commercial Line & Electric, in amount of \$9,480.00, was approved.* Chairman Raith called for comment. There was no comment.

**PUBLIC COMMENT**

Ted Jacquet expressed concern for social distancing at the poles this election. Chairman Raith agreed and mentioned we may consolidate poles and mail-in votes will help with the numbers.

**STAFF REPORTS**  
**TOWNSHIP MANAGER'S REPORT- Jeff Seagraves**

Jeff reported we started issuing permits last Friday and we are working through any shortcomings that are involved with doing everything electronically.

We received a request from Ric Miller regarding some work that needed to be done to the Summer Kitchen to address flashing that was not installed properly. He approved the proposal from Sugarsbridge Contractors for the expenditure of \$975.00.

The 2020 Road Program paperwork has been completed and we are scheduled to start on the project next week. The Plans for the Polnerow Land Development plan have been signed and should be ready for Mr. Polnerow to pick up next week and take to the county for recordation.

There are currently two Zoning Hearings scheduled. One is for 5-11-2020 for 565 Cheyney road. This is an appeal for a dimensional variance. The property is non-conforming and they want to add an addition. The other hearing is scheduled for June 1, 2020 for 5 Walton Lane.

This is a dimensional variance to permit a deck to encroach in the rear yard setback.

We rescheduled bulk trash pick up for 5-13-2020 (East) and 5-20-2020 (West).

We sent out a post card to residents to update them on what is going on in the township. We were concerned that some people were not up to date because they don't use email or social media. We still need to evaluate several scheduled events. They include the following:

Memorial Day 5-25-2020 Founder's Day 6-6-2020 Summer camp 6-21-2020 Yoga in the Park Week of 5-25-2020 We are currently working on putting together a virtual program for Memorial Day and hope to stream that on Memorial Day at noon.

Jeff contacted Erin Greener, the person in charge of the Farmer's market and addressed the concerns regarding the opening of the market. He requested a detailed plan for the market and how they intend to maintain the site for social distancing. We are still working on a start date for the Farmer's market as they have been deemed an essential business.

We learned today that Peg Beckson, our former Code Secretary passed away on May 4, 2020. Her family has requested donations be made to Shriner's Hospital. We will make a contribution on her behalf from Thornbury Township.

In February, the Board of Supervisors approved sponsoring two students and two teachers from the West Chester Area School District to attend leadership programs run by the Freedoms Foundation. Jeff spoke with the Freedoms Foundation and those programs have been postponed. The teacher's programming is likely to be cancelled altogether and the student programs have been rescheduled for October. He followed up with the school district to see if they are still interested in pursuing the student programs.

We have a pump that is failing in the EQ tank at the treatment plant. DELCORA has solicited proposals for a replacement pump and the best price we received was from Xylem water solutions for \$5,600.00. Xylem is an approved co-star's vendor. Jeff approved the purchase and asked for that the Board ratify that expenditure.

*On a motion by Sheri Perkins, seconded by James Kelly, and carried unanimously, ratifying the proposal from Xylem Water Solutions for the replacement of the failing pump in the EQ Tank at the treatment plant, in the amount of **\$5,600.00**, was approved.*

Chairman Raith called for comment, there was no comment.

We received and approved a proposal from Knight Brother's to remove trees from 140/142 Glen Mills Road in the amount of \$5,600.00. Jeff asked that the Board approve that expenditure. We have permission from the owner to do this work scheduled for 5-7-2020.

*On a motion by James Kelly, seconded by Sheri Perkins, and carried unanimously, the proposal from Knight Brothers, Inc., for the removal of 7 trees located at the Glen Mills Post Office, in the amount of \$5,600.00 was approved.* Chairman Raith called for comment. There was no comment. The Board thanked Jeff and Sheri mentioned she liked the idea of a virtual Memorial Day Program.

**TOWNSHIP ROADMASTER'S REPORT – Art Risley**

The Roadmaster's report was submitted and is attached. Art reported Knight will be on the job tomorrow, the Road Program begins next week and we have given out 297 vests so far. The Board thanked Art.

**TOWNSHIP SOLICITOR'S REPORT – Kenneth Kynett, Esq.**

The Township Solicitor's Report was submitted and is attached. Ken mentioned Senate Bill 841 regarding remote meeting authorizations was adopted. The Board thanked Ken.

**TOWNSHIP ENGINEER'S REPORT – Mike Ciocco, PE**

The Township Engineer's Report was submitted and is attached. Mike had nothing additional to report. The Board thanked Mike.

**TOWNSHIP SEWER ENGINEER'S REPORT – Charles Faulkner, PE**

The Township Sewer Engineer's Report was submitted and is attached. Chuck had nothing additional to report. The Board thanked Chuck.

In closing, Chairman Raith mentioned these are trying times and all of Jeff's efforts and his staff's, does not go unnoticed by us or the public. We appreciate all that you do and all of your efforts to make Thornbury Township a great place to live and raise families, and the Board thanks you. Lastly, please remember when things do start to open back up again, please don't let your guard down, we want the rest of this year to go well. Be safe and keep on fighting.

**ADJOURN**

The meeting adjourned at 7:44 pm  
Respectfully submitted,

Geoffrey Carbutt, Township Secretary

cc: Board of Supervisors  
Kenneth Kynett, Esq.  
Jeffrey Seagraves, Township Manager

MANAGER'S REPORT  
5-6-2020

1. We started issuing permits last Friday and we are working through any shortcomings that are involved with doing everything electronically.
2. We received a proposal from Bore-it Inc. of West Chester PA to provide conduit for the electric work that needs to be installed to the Chester County building. The proposal also includes installing 4-inch conduit to the Day Care and the Township building. Although we are not doing any electric work for the Day care or our building at this time, it makes sense to install the conduit for when those lines need to be replaced. The cost of the work is \$5,740.00. I have already approved this work and request that the Board of supervisors ratify this expenditure. The work was completed as of today. (MOTION)
3. We received a proposal to install a new service from the transformer to the Chester County building. I am requesting approval of the proposal from commercial Line and electric in the amount of \$9480.00. I am recommending approval of this expenditure. (MOTION)
4. We received a request from Ric Miller regarding some work that needed to be done to the Summer Kitchen to address flashing that was not installed properly. I approved the proposal from Sugarsbridge Contractors for the expenditure of \$975.00.
5. We have completed all of the paperwork necessary for the purchase of 140/142 Glen Mills Rd properties and are scheduled for settlement on 5-13-2020. We will just need one supervisor to execute the paperwork with the bank to allow us to transfer the funds to the Title company.
6. The 2020 Road Program paperwork has been completed and we are scheduled to start on the project next week.
7. The Plans for the Polnerow Land Development plan have been signed and should be ready for Mr. Polnerow to pick up next week and take to the county for recordation.
8. There are currently two Zoning Hearings scheduled. One is for 5-11-2020 for 565 Cheyney road. This is an appeal for a dimensional variance. The property is non-conforming and they want to add an addition. The other hearing is scheduled for June 1, 2020 for 5 Walton Lane. This is a dimensional variance to permit a deck to encroach in the rear yard setback.
9. We received a request from 73 Grist Mill Rd to submit applications for a new home. This property is currently in violation with an accessory structure that was constructed without any permits and appears to be too close to the rear and/or side property lines.
10. We stopped construction of a patio and walkway that were under construction at 7 Walton Lane. There were no permits submitted. We have been in contact with the owner and the contractor and are working to resolve the issues.
11. We rescheduled bulk trash pick up for 5-13-2020 (East) and 5-20-2020 (West).
12. We sent out a post card to residents to update them on what is going on in the township. We were concerned that some people were not up to date because they don't use email or social media.
13. We still need to evaluate several scheduled events. They include the following:  
Memorial Day 5-25-2020 Founder's Day 6-6-2020  
Summer camp 6-21-2020 Yoga in the Park Week of 5-25-2020
14. We are currently working on putting together a virtual program for Memorial Day and hope to stream that on Memorial Day at noon.
15. I contacted Erin Greener, the person in charge of the Farmer's market and addressed the concerns regarding the opening of the market. I requested a detailed plan for the market and how they intend to maintain the site for social distancing. We are still working on a start date for the Farmer's market as they have been deemed an essential business.

16. We have a pump that is failing in the EQ tank at the treatment plant. DELCORA has solicited proposals for a replacement pump and the best price we received was from Xylem water solutions for \$5,600.00. Xylem is an approved co-star's vendor. I approved the purchase and would ask for that the Board ratify that expenditure. (MOTION)

17. We received and approved a proposal from Knight Brother's to remove trees from 140/142 Glen Mills Road in the amount of \$5,600.00. We would ask that the board ratify that expenditure. We have permission from the current owner to do this work and it is scheduled for 5-7-2020. (MOTION)

18. According to the Delaware County website, there are currently 20 cases of COVID-19 in Thornbury Township.6

19. We learned today that Peg Beckson, our former Code Secretary passed away on May 4, 2020. Her family has requested donations be made to Shriner's Hospital. We will make a contribution on her behalf from Thornbury Township.

20. In February, the Board of Supervisors approved sponsoring two students and two teachers from the West Chester Area School District to attend leadership programs run by the Freedoms Foundation. I spoke with the Freedoms Foundation and those programs have been postponed. The teacher's programming is likely to be cancelled altogether and the student programs have been rescheduled for October. I have followed up with the school district to see if they are still interested in pursuing the student programs.



**THORNBURY TOWNSHIP**  
**Public Works Department Report – Week Ending May 1, 2020**

1. Performed routine maintenance throughout the Township – emptying the trash in all the parks, clean inlets
2. 64 pa 1 calls
3. We received 146 emails for vest total vests delivered 296
4. Cut grass
  - Township Complex
  - Treatment Plant
  - Palmer Park
  - Cannon Lot
  - Thornbury Park
  - Mill Creek open space along Brinton Lake Rd
  - Pump stations
5. Stared making 8 new picnic tables for Thornbury Park, all frames are made
6. Finished painting Meeting room
7. I have the summer help coming in this week to do clean ups and start mulching weather permitting
8. Met with Marty Knight at the post office to get price on tree removal (see attached)
9. Clean up during and after storm
10. Mower maintenance (change blades, sharpen old blades and replaced rear tires)
11. Fix Martin Parks road, wash out over cross pipe
12. Posted property for zoning board
13. Met with Haines Tree service at Palmer Park for price for clearing tree line bordering 477 Brinton lake
14. Met with Neff Construction @ 10 Howe court for inlet repair also on Thornton rd. for some road side clean up
15. Set up all the open space cutting to be started first week of May



16. Removed spreader from dump truck
17. Replaced batteries in dump truck
18. Placed Road Program signs on all designated roads

PETRIKIN, WELLMAN, DAMICO, BROWN & PETROSA  
A PROFESSIONAL CORPORATION  
ATTORNEYS AND COUNSELORS AT LAW

THE WILLIAM PENN BUILDING  
109 CHESLEY DRIVE  
MEDIA, PA 19063  
610-565-2670  
FAX 610-565-0178

JOSEPH A. DAMICO, JR.  
DONALD T. PETROSA  
STEVEN A. COHEN  
DENIS M. DUNN\*  
MARK D. DAMICO  
KENNETH D. KYNETT\*  
H. FINTAN McHUGH\*  
CHARLES G. MILLER\*

MALCOLM B. PETRIKIN  
(1934-1995)  
JOHN W. WELLMAN  
(1951-2002)  
STEVEN G. BROWN  
(1970-2010)

\*ALSO MEMBER NEW JERSEY BAR

April 29, 2020

Direct Dial 610-892-1876  
Email [kdk@petrikin.com](mailto:kdk@petrikin.com)

Township Solicitor, Kenneth D. Kynett Esquire, files the following report for May 6<sup>th</sup>, 2020:

1. COVID -19

A. Act 15 of 2020 – Governor Wolf signed Act 15 of 2020 on Monday, April 20, 2020, which went into effect immediately. This law provided important relief and direction for municipalities in (a) specifically authorizing remote public meetings for the current emergency, as well as on a permanent basis when an emergency is declared, and (b) tolling (suspending) the applicable timeclock under which municipalities must process and act on applications and plans as of the date of the Commonwealth Emergency Disaster Declaration (March 6<sup>th</sup>) if the timeclock started to run before the Declaration or as of the date filed if the application was filed during the pendency of the Declaration. The required timeclock starts back up on May 20, 2020. The Act also has additional temporary provisions addressing real property taxes including the extension of the discount period and waiver of fees and penalties as well as provisions governing remote notary services. Except for the authorization of remote meetings during declared emergencies, all of the other provisions will expire upon the termination of the Declaration or December 31, 2020, as applicable.

B. Restart of Construction Activity – The Commonwealth of Pennsylvania is permitting resumption of construction activities as of May 1<sup>st</sup>, 2020. Official guidance which must be followed for the restart of construction activities for residential, non-residential and municipal work has been provided to the Township Manager.

C. Other Activity - Continue to work with Township Manager regarding state and federal level emergency COVID-19 related actions which impact Township operations.

2. 183 Locksley Road/Argus Property Group – Conditional Use hearing date has been continued to **June 17<sup>th</sup>, 2020**, as expected. This latest extension is intended to allow the Applicant to submit revised plans for review by the Township Engineer and Township Planning Commission. Permission has also been given for representatives of Natural Lands Trust (NLT) to inspect the property for open space opportunities. Unfortunately,

Solicitor's Report  
April 29, 2020  
Page 2

NLT reports that current emergency conditions do not permit representatives to conduct property site visits.

3. 140-142 Glen Mills Road – The settlement date had previously been extended to on or before May 13<sup>th</sup>, 2020. The property has been surveyed and conditions to closing continue to be addressed such that it is likely closing may occur sooner than May 13<sup>th</sup>, 2020. The Seller has also authorized tree removal to be performed by the Township, prior to settlement.
4. Adelphia Gateway Project – The Federal Energy Regulatory Commission dismissed the administrative appeals and requests for a stay related to its December 2019 issuance of a certificate of necessity and convenience for the project. The next step would be for those administrative appellants to file appeals in the federal courts. Meanwhile, the project will continue to move forward.
5. 565 Cheyney Road – Worked with Zoning Hearing Board Solicitor on requirements to enable Zoning Hearing Board to conduct a remote zoning hearing.
6. 191 & 195 Creek Road Lot Line Change - Worked with Township Manager on requirements to enable Township Planning Commission to review this lot line change application in a remote public meeting format.



**REPORT OF THE ENGINEER**  
**May Supervisor's Meeting**  
**May 6, 2020**

**Work completed for the period:**

Grading and Road Encroachment Permits – Reviewed several plans for grading and road encroachment. Construction inspections are resuming per the updated Governor's COVID 19 Order's allowing construction to resume beginning May 1, 2020.

Planning Commission – Continued working with members on Ordinances and Subdivisions.

**Subdivision & Land Development Plans:**

Lawler Subdivision - Awaiting revised plans.

Daniels Subdivision – 425 Thornton Rd – 2 Lots – Conditional Final approval granted in 2016. Awaiting updated recording plans and agreements for signature.

APG at Locksley Road - 183 Locksley Road – 15 Lot Residential Cluster Development Conditional Use Plan. Review letter for revised plans issued. Planning Commission reviewed at July, 2019 Meeting. Awaiting zoning hearing scheduling. Soil scientist has reviewed the site soils and issued report. Developer still working on revised layout.

191 Creek Road – Lot Line Change Plan – Plan review letter issued for May Planning Commission Meeting. Awaiting revised plans.

**Ordinances:**

Sign Ordinance – PC forwarded ordinance to the Supervisors for consideration.

Plant Materials List – Reviewed current Township Ordinance Plant Materials List and issued our Landscape Architect's recommendations for exclusions due to local blights and diseases. Reviewed with the Planning Commission in May. PC forwarded list changes to the Supervisors for consideration.

Crane Property – 24 Lot Subdivision – Roadway curb, stone, base course paving and binder paving has been installed for all roadways. Work continues on stormwater facilities, utilities, retaining walls, site, and multiple home lots. Lots 2, 3, 8, 11, 15, 17, 18, 19 & 21 homes are now occupied. Lots 4, 14, & 16 are under review for certificate of occupancy. Lots 9, 10, 13, & 22 are under grading permit review.

Black Bell Farm (Walton Lane) – 15 lot subdivision – Lots 1-14 (All new homes) are now occupied. Basin conversions to permanent have begun.

Guilday Site – Lot 1 & 2 houses are occupied. Lot 5 construction is ongoing. Lot 4 Grading Plan reviewed with conditional approval. Lot 4 construction has begun.

Mill Creek – Confirmed that roadways have been added to the latest PA DOT mapping as Township Road #'s 533, 534, 535, & 536 and have been added to the total Township Roadways qualifying for liquid fuels.

Barrett's Meadow – Project completed. Awaiting final notice from PA DOT on completion and start of maintenance period on their end.

Sunoco Logistics – Sunoco is continuing work on the 20" HDD towards SR 3.

NPDES MS-4 Program – 2018 Pollutant Reduction Plan and 2018 MS-4 permit submitted on September 9, 2017 & September 15, 2017, respectively. Continuing to work with PA DEP on revisions. Detailed updates to the storm sewer mapping has begun due to requests from PA DEP.

Thornbury Park Parking Lot Expansion – Trainor Concrete & Paving completed final paving of the new and the original, parking lot including new striping on October 9, 2018. Minor corrections at the site are required to allow for final paperwork submission for closeout. Drainage improvements completed the week of January 7, 2019.

Cheyney University Demolition – Yarnell Building has been demolished. Site has been stabilized. Erosion controls removed. Projects appears to be completed, awaiting final inspection request.

Water Quality Improvement Project Grant – PA DEP Grant was awarded in the amount of \$75,864 for the proposed Thornbury Park basin retrofit into a rain garden site. Work must be completed by December 31, 2021. Executed Grant Agreement has been received. Draft Rain Garden Plan with plantings as designed by Landscape Architect sent to Township for review. Plans and Specs are being finalized for Spring Bidding.

2020 Stormwater Improvement Project – Preparing for re-bid of project. Line cleaning and video of some additional storm sewers has been completed. Video inspection reports are under review with some deficiencies noted.

2020 Road Program – Contracts with Glasgow Inc. have been executed and Road Program Package submitted to PA DOT for approval to start. Tentative start date of 5/15/2020 is anticipated.

**ENGINEER'S REPORT**  
REGARDING WASTEWATER ISSUES  
May 6, 2020

**East Side Sewer District**

**– WWTP – Painting of Equalization Tank**

- Three (3) bids were received for this project on April 29<sup>th</sup>. The low bidder was J.P. Smith Contractors, Inc of Glenside, PA with a base bid of \$112,060.00 and an alternate bid of \$32,060.00. J.P. Smith is the same contractor that has painted the previous three (3) process tanks at the plant. A bid tabulation with a recommendation for award has been forwarded to the Township for the Board's consideration.

**– WWTP – Renewal of NPDES Permit**

- DELCORA has indicated the additional analytical testing required will be completed shortly. We anticipate submitting the application to DEP late June/early July.

**– WWTP - Liquid Sludge Removal Contract**

- Contract documents have been forwarded electronically to Franc Environmental Inc. for execution. Upon receipt, we will compile the contracts and forward to the Township Solicitor for review prior to execution by the Township.

**General**

**– Annual Television Inspection**

- We have completed reviewing those lines televised under this year's contract. No breaks or signs of infiltration were observed. However, there are some sections of main that have deposits of what appears to be grease. These sections will likely require more intense cleaning. In addition, some manholes in the older sections of the Greenbriar development show evidence of corrosion within the manhole channel/base. A report summarizing these issues and locations will be forwarded to the Township.

**THORNBURY TOWNSHIP**  
**General Fund Check Detail**  
**From April 16, 2020 to May 6, 2020**

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
<b>LAST CHECK DATED 4/15/2020</b>				

Board Approval:	\$33,699.85
James H. Raith, Chairman	
James P. Kelly, Vice Chairman	
Sheri L. Perkins, Supervisor	



**Thornbury Township General Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
Check	04/21/2020		100.200 · BB&T - Checking	
			406.390 · Bank/Credit Card Chgs	-395.25
TOTAL				-395.25
Bill Pmt -Check	04/16/2020	21ST CENTURY MEDIA - 882621	100.200 · BB&T - Checking	
Bill	04/13/2020		406.341 · Advertising Expense	-377.04
TOTAL				-377.04
Bill Pmt -Check	05/06/2020	21ST CENTURY MEDIA - 882621	100.200 · BB&T - Checking	
Bill	04/27/2020		406.341 · Advertising Expense	-227.96
TOTAL				-227.96
Bill Pmt -Check	05/06/2020	ALLSTATE	100.200 · BB&T - Checking	
Bill	04/27/2020		225.001 · Supplemental Insurance	-164.16
			225.001 · Supplemental Insurance	-175.88
			225.001 · Supplemental Insurance	-48.36
TOTAL				-388.40
Bill Pmt -Check	05/06/2020	AQUA PENNSYLVANIA - 0391971	100.200 · BB&T - Checking	
Bill	04/27/2020		411.363 · Hydrant Service	-1,008.54
TOTAL				-1,008.54

**Thornbury Township General Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>AQUA PENNSYLVANIA - 1065963</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		411.363 · Hydrant Service	-439.62
TOTAL				-439.62
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>CANON FINANCIAL SERVICES, INC.</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		406.260 · Office Equipment Lease Exp	-396.84
TOTAL				-396.84
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>CHESTER WATER AUTHORITY-390</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/13/2020		411.363 · Hydrant Service	-2,722.50
TOTAL				-2,722.50
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>CHESTER WATER AUTHORITY - 000</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/13/2020		454.361 · Thornbury Park Utilities	-12.10
TOTAL				-12.10
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>CHESTER WATER AUTHORITY - 988</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/13/2020		411.363 · Hydrant Service	-31.62
TOTAL				-31.62

**Thornbury Township General Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>COMCAST</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		406.321 · Phone/Internet/Cable	-148.35
TOTAL				-148.35
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>COMCAST CABLE</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		406.321 · Phone/Internet/Cable	-24.90
TOTAL				-24.90
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>DOMINION NATIONAL</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/13/2020		487.100 · Medical Plan Premiums	-669.10
TOTAL				-669.10
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>ENVIRONMENTAL MGT &amp; CONSULTING, INC.</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	05/01/2020		429.310 · Sewage Enforcement Officer	-338.64
TOTAL				-338.64
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>EVO STUDIOS, INC.</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		406.452 · IT Services	-150.00
TOTAL				-150.00

**Thornbury Township General Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>HERITAGE BUSINESS SYSTEMS</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		406.260 · Office Equipment Lease Exp	-299.00
TOTAL				-299.00
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>INDEPENDENCE BLUE CROSS</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		487.100 · Medical Plan Premiums	-2,109.13
			487.100 · Medical Plan Premiums	-1,894.99
			487.100 · Medical Plan Premiums	-2,142.65
			487.100 · Medical Plan Premiums	-2,494.69
			487.100 · Medical Plan Premiums	-2,593.27
TOTAL				-11,234.73
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>KEYSTONE MUNICIPAL SERVICES, INC.</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		413.310 · Building Inspector	-77.50
			413.310 · Building Inspector	-186.00
TOTAL				-263.50
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>MARDINLY INDUSTRIAL POWER, LLC</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		409.373 · Admin Building	-300.00
			409.373 · Admin Building	-556.00
TOTAL				-856.00
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>MCNICHOL, BYRNE &amp; MATLAWSKI, PC</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		404.311 · LEGAL-Non-Reimbursable	-580.00
TOTAL				-580.00

**Thornbury Township General Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>PA RECREATION &amp; PARK SOCIETY</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		451.301 · PRPS Ticket Reimbursement	-1,248.00
TOTAL				-1,248.00
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>PECO</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/14/2020		409.360 · Utilities - All Township	-42.43
			409.360 · Utilities - All Township	-10.57
			409.360 · Utilities - All Township	-10.57
			409.360 · Utilities - All Township	-3.67
			409.360 · Utilities - All Township	-3.67
			409.360 · Utilities - All Township	-174.70
			409.360 · Utilities - All Township	-276.45
			454.361 · Thornbury Park Utilities	-67.63
TOTAL				-589.69
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>PECO - 28046</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		409.360 · Utilities - All Township	-219.35
TOTAL				-219.35
<b>Check</b>	<b>05/01/2020</b>	<b>PRINCIPAL FINANCIAL GROUP</b>	<b>100.200 · BB&amp;T - Checking</b>	
			483.000 · Pension Plan Contributions	-822.08
			483.000 · Pension Plan Contributions	-868.16
			483.000 · Pension Plan Contributions	-816.32
			483.000 · Pension Plan Contributions	-980.00
			483.000 · Pension Plan Contributions	-2,086.24
TOTAL				-5,572.80

**Thornbury Township General Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>STANDARD INSURANCE COMPANY</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		487.000 · Disability Insurance	-91.03
			487.000 · Disability Insurance	-102.98
			487.000 · Disability Insurance	-51.77
			487.000 · Disability Insurance	-235.66
			487.000 · Disability Insurance	-104.91
			406.390 · Bank/Credit Card Chgs	-20.00
TOTAL				-606.35
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>TELESYSTEM - 9913917</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/13/2020		406.321 · Phone/Internet/Cable	-226.93
TOTAL				-226.93
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>TELESYSTEM - 9913919</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/13/2020		406.321 · Phone/Internet/Cable	-169.03
TOTAL				-169.03
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>THE DAILY LOCAL</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		406.420 · Dues/Subscription/Membership	-284.50
TOTAL				-284.50
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>THE GLEN MILLS SCHOOLS</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		409.377 · Other Township Property	-2,250.00
TOTAL				-2,250.00

**Thornbury Township General Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>THE GRAFTON ASSOCIATION</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		414.310 · PC Professional Services	-250.00
TOTAL				-250.00
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>THE ICE BUTLER</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/20/2020		452.300 · Summer Park Programming	-180.00
			452.300 · Summer Park Programming	-270.00
TOTAL				-450.00
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>TOBS, LLC</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		406.321 · Phone/Internet/Cable	-231.28
			406.452 · IT Services	-875.00
TOTAL				-1,106.28
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>ULINE</b>	<b>100.200 · BB&amp;T - Checking</b>	
Bill	04/27/2020		419.000 · Public Safety Expenses	-162.83
TOTAL				-162.83



THORNBURY TOWNSHIP  
Sewer Fund Check Detail  
From April 16, 2020 to May 6, 2020

Type	Date	Name	Account	Paid Amount
LAST CHECK DATED 4/15/2020				

Board Approval:	\$84,603.33
James H. Raith, Chairman	
James P. Kelly, Vice Chairman	
Sheri L. Perkins, Supervisor	

**Thornbury Township - Sewer Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>Aqua PA - 1085836</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/25/2020		429.366 · Water Services	-18.00
TOTAL				-18.00
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>Aqua PA - 0403912</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/25/2020		429.366 · Water Services	-30.90
TOTAL				-30.90
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>Buckman's Inc.</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/20/2020		429.222 · Chemicals/Filters	-372.41
TOTAL				-372.41
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>Chester Water Authority - 488 Thornton Rd</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/13/2020		429.366 · Water Services	-45.30
TOTAL				-45.30
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>Delcora</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/20/2020		429.000 · DELCORA	-7,291.76
			429.374 · Repairs and Maintenance	-549.86
			429.374 · Repairs and Maintenance	-5,796.60
TOTAL				-13,638.22
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>Evoqua Water Technologies LLC</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/27/2020		429.222 · Chemicals/Filters	-6,053.94
TOTAL				-6,053.94
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>FRANC ENVIRONMENTAL, INC.</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/13/2020		429.365 · Sludge Hauling	-3,433.80
TOTAL				-3,433.80
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>FRANC ENVIRONMENTAL, INC.</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/27/2020		429.365 · Sludge Hauling	-2,628.80
TOTAL				-2,628.80

**Thornbury Township - Sewer Fund**  
**Check Detail**  
April 16 through May 6, 2020

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>Mardinly Industrial Power LLC</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/20/2020		429.378 · Generator Services	-3,116.00
TOTAL				-3,116.00
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>PECO Energy</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	01/23/2020		429.361 · Electric Costs	-112.27
			429.361 · Electric Costs	-224.82
			429.361 · Electric Costs	-525.91
			429.361 · Electric Costs	-393.72
			429.361 · Electric Costs	-715.17
			429.361 · Electric Costs	-62.95
			429.361 · Electric Costs	-2,849.92
			429.361 · Electric Costs	-124.72
TOTAL				-5,009.48
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>Star Printing, Inc</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/13/2020		429.310 · Sewer Rent Billing Service	-737.59
TOTAL				-737.59
<b>Bill Pmt -Check</b>	<b>04/16/2020</b>	<b>TELESYSTEM</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/13/2020		429.321 · Telephone Expenses	-321.70
			429.321 · Telephone Expenses	-54.52
TOTAL				-376.22
<b>Bill Pmt -Check</b>	<b>05/06/2020</b>	<b>Township of Concord</b>	<b>100.014 · Bryn Mawr Trust Sewer Chkg</b>	
Bill	04/20/2020		429.364 · Wastewater Processing Fees	-46,530.90
			429.001 · Mill Creek Pump Station	-1,560.00
			429.001 · Mill Creek Pump Station	-912.30
			429.001 · Mill Creek Pump Station	-139.47
TOTAL				-49,142.67

THORNBURY TOWNSHIP  
Sewer Expansion Fund Check Detail  
From April 16, 2020 to May 6, 2020

Type	Date	Name	Account	Paid Amount
LAST CHECK DATED 4/15/2020				

Board Approval:	\$1,962.50
James H. Raith, Chairman	
James P. Kelly, Vice Chairman	
Sheri L. Perkins, Supervisor	

2:52 PM

04/30/20

**Thornbury Township Delaware County Sewer Expansion Fund**  
**Sewer Expansion Fund Check Detail**  
April 16 through May 6, 2020

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Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	05/06/2020	Thornbury Township SF Capital Fund	100.000 · BB&T Sewer Expansion	
Bill	04/21/2020		492.080 · Transfer to Sewer Fund	-1,962.50
TOTAL				-1,962.50