



**T H O R N B U R Y T O W N S H I P**  
**D E L A W A R E C O U N T Y**

W W W . T H O R N B U R Y . O R G

**BOARD OF  
SUPERVISORS:**

James P. Kelly  
Sheri L. Perkins  
Michael J. Mattson, Esq.

*Public Meetings  
1<sup>st</sup> & 3<sup>rd</sup> Wednesday of each month*

**MINUTES**

**Thornbury Township Board of Supervisors Public Meeting  
Wednesday, February 1, 2023**

The Thornbury Township Board of Supervisors held a Public Meeting, Wednesday, February 1, 2023, hosted at the Township Administration Building, 6 Township Drive, Cheyney PA. Chairman Kelly announced that the Board previously held an Executive Session this evening regarding litigation matters. Chairman Kelly then called the meeting to order at 7:00 p.m. with a salute to the flag.

**PRESENT:**

James P. Kelly, Chairman  
Sheri L. Perkins, Vice Chair  
Michael J. Mattson, Supervisor  
Jeffrey Seagraves, Township Manager  
Geoffrey Carbutt, Township Secretary  
Art Risley, Roadmaster  
Kenneth D. Kynett, Esq., Township Solicitor  
Mike Ciocco, PE, Township Engineer  
Charles Faulkner, PE, Township Sewer Engineer  
Other Attendees: 3

**APPROVAL OF CHECK REGISTERS**

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the General Fund check register in the amount of **\$122,039.38**, for the period January 19, through February 1, 2023, was approved. Chairman Kelly called for comment. There was none.*

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Sewer Fund check register in the amount of **\$31,387.21**, for the period January 19, through February 1, 2023, was approved. Chairman Kelly called for comment. There was none.*

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the Sewer Expansion Fund check register in the amount of **\$216.20**, for the period January 19, through February 1, 2023, was approved. Chairman Kelly called for comment. There was none.*

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Capital Improvement Fund check register in the amount of **\$12,175.00**, for the period January 19, through February 1, 2023, was approved. Chairman Kelly called for comment. There was none.*

**APPROVAL OF MINUTES**

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the Wednesday, January 18, 2023, Work Session minutes were approved as presented. Chairman Kelly called for comment. There was no comment.*

**BOARDS AND COMMISSIONS**  
**PARKS & RECREATION**

Joe Burke was not in attendance.

**HISTORICAL COMMISSION**

Ric Miller had nothing additional to report. The Board thanked Ric.

**PLANNING COMMISSION**

No one from Planning was in attendance. Jeff announced they will not be meeting in February.

**SEWER ADVISORY COMMITTEE**

Ted Jacquet had nothing new to report. The Board thanked Ted.

**ENVIRONMENTAL ADVISORY COUNCIL**

No one from EAC was in attendance.

**LIBRARY BOARD**

Jean Mackenzie was not in attendance.

**AGENDA ITEMS**

Mike Ciocco reported on the 2023 Road Program and County Aid application.

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, **Resolution 2023- 4**, authorizing the Township Engineer to forward the Application for County Aid, for Stormwater & Resurfacing projects, to the Delaware County Council for their consideration, was approved.* Chairman Kelly called for comment. There was no comment.

Art Risley reported on tree removal needed at the Glen Mills Post Office.

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the proposal from Knight Brothers, Inc., for the removal of trees at the Glen Mills Post Office at a cost not to exceed **\$11,680.00**, as specified in their quote #9299 dated January 17, 2023, was approved.* Chairman Kelly called for comment. There was no comment.

Art Risley reported on work needed on two separate township doorways.

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the proposals from James Doorcheck, for the replacement of the Glen Mills Post Office entrance door at a cost not to exceed **\$1,901.00**, as specified in their quote #431313 dated January 23, 2023, and the replacement of the glass panel to the Township Building's Meeting room entrance door, at a cost not to exceed **\$763.00**, as specified in their quote #431314 dated January 23, 2023, were approved.* Chairman Kelly called for comment. There was no comment.

Art Risley reported on work needed on the tennis and basketball courts at Thornbury Park.

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the proposals from the Breneman Company, for maintenance to the Tennis Courts at Thornbury Park, at a cost not to exceed **\$2,100.00**, and for maintenance to the Basketball Courts at Thornbury Park, at a cost not to exceed **\$600.00**, as specified in their quotes dated January 24, 2023, were approved.* Chairman Kelly called for comment. There was no comment.

Jeff reported on three recent Historic Resource Impact Study recommendations.

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Impact Study Recommendation letters from the Historical Commission, for the properties located at 7 Twin Pine Way, 589 Cheyney Road and the Cheyney University Foster Parking Lot, were accepted.* Chairman Kelly called for comment. There was no comment.

Jeff reported on three Subdivision and Land Development extensions.

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the extensions on the Cheyney University, Foster Parking Lot Land Development from February 6, to May 7, 2023, the Daniels Subdivision from February 11, to May 12, 2023, and the Lawlor Subdivision from February 21, to May 22, 2023, were approved. Chairman Kelly called for comment. There was no comment.*

Jeff reported on the 29 horsepower Lift Pump repair proposal.

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the proposal from A.C. Schultes Motor & Pump Repair, Inc., for the maintenance and repair of the 29HP Fairbanks Morse Lift Pump, at a cost not to exceed \$**11,871.00**, as specified in their quote #71938 dated January 10, 2023, was approved. Chairman Kelly called for comment. There was none.*

Jeff reported that the EAC's intent to display informational items in the Kiosk at Barrett's Meadow.

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, allowing the EAC to spend up to \$**250.00** on office supplies & services for printing & lamination of display items, for the new Kiosk at Barrett's Meadow, was approved. Chairman Kelly called for comment. There was no comment.*

Jeff announced Pam Cloud's resignation from the EAC.

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the letter of resignation from Pam Cloud from the EAC, effective immediately, was accepted. Chairman Kelly called for comment. Vice Chair Sheri Perkins mentioned Pam's dedication and that she had recommended her for the position. The Board thanked Pam for her commitment.*

Chuck Faulkner reported on the Manhole Rehabilitation change order and close-out.

*On a motion by Sheri Perkins, seconded by Michael Mattson and carried unanimously, the Change Order and Close-Out for the Manhole Rehabilitation Contract with Advanced Rehabilitation Technology, showing a total decrease of \$**2,078.75**, and a total increase of \$**9,401.25**, leaving a Net increase project balance of \$**7,322.50**, in accordance with the Sewer Engineer's recommendation letter dated January 31, 2023, which closes out the contract, was approved. Chairman Kelly called for comment. There was no comment.*

### **NON-AGENDA ACTION ITEMS**

There were no Non-Agenda Items.

### **PUBLIC COMMENT**

There was no public comment.

### **STAFF REPORTS**

#### **TOWNSHIP MANAGER'S REPORT- Jeff Seagraves**

Jeff reported we met with an adjuster regarding our insurance claim for the generator at the treatment plant. They have requested a fair amount of information that we are currently gathering. They requested pricing for the repair of the generator as opposed to full replacement.

Health inspections were scheduled by our Health Inspector at the Glen Mills Schools. We are continuing to waive fees for any inspections completed by the Health Inspector.

We were scheduled for the District Court on Wednesday January 25, 2023, for the citation issued to the owner of 27 Sweetwater Road. However, our attorney had an emergency and requested that the hearing be continued. The new date for the hearing is Wednesday March 8, 2023.

Our annual audit of the General fund accounts and the sewer accounts was completed January 25 and 26, 2023.

We received a request from the CRC to do some riparian buffer plantings along Chester Creek in Barrett's Meadow and Bonner Park. Jeff sent an email to the EAC introducing them to Peter Wacey of the CRC to work out details on the request.

We received a request from Concordville Fire company to consider adopting an ordinance that would allow for the fire company to recover costs from services provided. He has scheduled a meeting with Lee Weersing for next week to discuss.

We received a complaint that was registered with Craig Williams' office regarding noise from the Glen Mills quarry. We have been in contact with the quarry regarding their operations and plan to meet with Jerry Spearing the Plant Manager next week.

We have received two nominations for the Volunteer of the Year award. The Volunteer dinner is scheduled for April 16, 2023. He plans to meet with the nominating committee in the next couple of weeks. The Board thanked Jeff.

**TOWNSHIP ROADMASTER'S REPORT – Art Risley**

The Roadmaster's report was submitted and is attached. Art mentioned sending the recent speed survey to the Board and also to our Traffic Engineer. The Board thanked Art.

**TOWNSHIP SOLICITOR'S REPORT – Kenneth Kynett, Esq.**

The Township Solicitor's Report was submitted and is attached. Ken reported recently working on the Department of Health issues and also working with the township on two separate zoning violations. The Board thanked Ken.

**TOWNSHIP ENGINEER'S REPORT – Mike Ciocco, PE**

The Township Engineer's Report was submitted and is attached. Mike reported meeting with VMDT, and they will be back with additional revisions. We received comments on the Sewer Grant and lastly Mike reported we are anxiously awaiting Engineer's Week. Supervisor Mike Madden mentioned National Engineer's Week coincides with Washington's birthday which is February 22, so this year National Engineer's Week is February 19<sup>th</sup> through the 25<sup>th</sup>. The Board congratulated Mike on being selected Delaware County Engineer of the Year.

**TOWNSHIP SEWER ENGINEER'S REPORT – Charles Faulkner, PE**

The Township Sewer Engineer's Report was submitted and is attached. Chuck congratulated Mike and also mentioned working on the annual Chapter 94 reports. The Board thanked Chuck.

**ADJOURN**

The meeting adjourned at 7:24 pm.

Respectfully submitted,

Geoffrey Carbutt, Township Secretary

cc: Board of Supervisors  
Kenneth Kynett, Esq.  
Jeffrey Seagraves, Township Manager

## MANAGER'S REPORT 2-1-23

1. We met with an adjuster regarding our insurance claim for the generator at the treatment plant. They have requested a fair amount of information that we are currently gathering. They requested pricing for the repair of the generator as opposed to full replacement.
2. We experienced a pump failure at the Mill Creek pump station and received a proposal for repair to the pump from A.C. Schultes to repair the 29 HP Fairbanks Morse pump at a cost not to exceed \$11,871.00. The cause of the pump failure was due to problems with the electrical panel at the station. The work to repair that will be completed within the next week. In the meantime, we have been operating the station with a back up pump from Concord sewer, as we did not want to damage the other pump. MOTION
3. Health inspections were scheduled by our Health Inspector at the Glen Mills Schools. We are continuing to waive fees for any inspections completed by the Health Inspector.
4. We were scheduled for the District Court on Wednesday January 25, 2023 for the citation issued to the owner of 27 Sweetwater Road. However, our attorney had an emergency and requested that the hearing be continued. The new date for the hearing is Wednesday March 8, 2023.
5. Our annual audit of the General fund accounts and the sewer accounts was completed January 25 and 26, 2023.
6. We received a request from the CRC to do some riparian buffer plantings along Chester Creek in Barrett's Meadow and Bonner Park. I sent an email to the EAC introducing them to Peter Wacey of the CRC to work out details on the request.
7. We received a request from the EAC to spend up to \$250.00 on printing and lamination of information to display in the new kiosk at Barrett's Meadow. MOTION
8. The EAC provided their first a sustainability article in our weekly email blast. The article focused on the swap of reusable cloth for paper napkins and wipes.
9. EAC member Pam Cloud has tendered her resignation from the council. We are recommending that the Board accept her resignation. MOTION
10. We received a request from Cheyney University to extend their Land Development action date to May 7, 2023 and also from the Daniels subdivision to May 12, 2023 and the Lawlor subdivision to May 22, 2023. to April 29, 2023. MOTION
11. We received a request to grant a waiver from the riparian buffer requirements to allow for the installation of a swimming pool. I am discussing the matter with our engineer to understand the potential ramification if the waiver is granted.
12. We held an Emergency Management meeting on Wednesday 1-25-23 to discuss certification requirements and update the Emergency management plan. We have scheduled another meeting for Wednesday 2-22-23.
13. We received a request from Concordville Fire company to consider adopting an ordinance that would allow for the fire company to recover costs from services provided. I have scheduled a meeting with Lee Weersing for next week to discuss.
14. We received a complaint that was registered with Craig Williams' office regarding noise from the Glen Mills quarry. I have been in contact with the quarry regarding their operations and plan to meet with Jerry Spearing the Plant Manager next week.
15. We received impact study recommendations from the Historical Commission and proposed that the Board of Supervisors act on those recommendations. MOTION
16. We have received the draft copy of our Winter newsletter and upon edits it will be prepared to print and mail.
17. We have received two nominations for the Volunteer of the Year award. The Volunteer dinner is scheduled for April 16, 2023. I plan to meet with the nominating committee in the next couple of weeks.

**THORNBURY TOWNSHIP**  
**Public Works Department Report – Week Ending January 28, 2023**

Trash at all the parks (2)

Cleaned in lets (2)

Pa 1 calls 8

Roads:

- Replaced some signs
- contacted Penn Dot about installing school bus stop ahead signs on Stonybank and Cheyney waiting on them to mark out, they have been picked up and ready of installation
- we installed the 35mph signs that Penn dot requested, ordered 30x36
- speed sentry completed south bound Cheyney rd @ Station
- put up delineators on Locksley near 119

Animal Control:

- no Coyotes yet

Parks:

- We are having some issues with dirt bikes in Thornbury Park and the Cannon lot
- Clean up around the salt shed
- Cut up a tree that was down at Thornbury Park and Josh's Trail
- Did a inspection of Palmer Park : bridges need work and a lot of fence needs to be replaced
- Met with Breneman to look at the Tennis Courts and Basketball Courts to go over repairs (see agenda)
- Re mulched the work out area at TBP

- We are in the process of looking for a Evergreen to replace the Holiday tree at TBP
- Cut back the over growth at salt storage

#### Buildings:

- Had Doorcheck look at the door at the post office(won't close) and the glass next to the down stairs door at Township Dr(cracked): (see agenda)
- havening Sugertown roofing repair a leak at 8 Township dr and he is making the new roof collars for 6 Township Dr. to prepare for the roof matenance
- waiting for a price from MOR to jet the sewer at The Township Complex

#### Sewage Treatment Plant and Pump Stations:

- pricing out the replacement of the fence around the tanks at Tall trees pump station

#### Bid Projects:

- Getting prices on getting 8 Township dr pointed and prices for 4 & 6 for the budget talked to Mike C. about putting a bid package together

#### Projects:

- open space management – tree removal
- got a price from Marty Knight for clearing the corner of Stonybank and Glen Mills (see agenda)
- getting prices for a pavilion for the Township complex for the school, summer camp and possible rentals, we have received one from General Recreation for a 20' x 44' at \$110,996.00
- I will be meeting with Rockwell associates an independent arborist to assess our parks and open space tree management next week
- Working with MOR to putting together a maintenance plan together for inlet repairs and replacements

Storms:

Shop:

- Clean trucks
- Removed the salt spreader from the pick up

Misc.:

- Received 75 tons of salt



PETRIKIN, WELLMAN, DAMICO, BROWN & PETROSA  
A PROFESSIONAL CORPORATION  
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109 CHESLEY DRIVE  
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CHARLES G. MILLER\*

MALCOLM B. PETRIKIN  
(1934-1995)  
JOHN W. WELLMAN  
(1951-2002)  
STEVEN G. BROWN  
(1970-2010)

\*ALSO MEMBER NEW JERSEY BAR

January 27, 2022

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Email [kdk@petrikin.com](mailto:kdk@petrikin.com)

Township Solicitor, Kenneth D. Kynett Esquire, files the following report for February 1st, 2023.

1. Skyline Conservation Easement – Had a brief discussion with property owner's counsel. Now that property owner is represented, hope is that the process will start to move forward.
2. Zoning Enforcement – Worked with Zoning Officer regarding zoning enforcement on two (2) separate properties on Dilworthtown Road: (1) for an in-law suite established without permits or inspections; and (2) for the operation of a firewood business in a residential zoning district.
3. Township Board of Health – Both the Township and Delaware County (and Delaware County Health Department) have filed for declaratory relief and an injunction, seeking to establish the jurisdiction and authority of their respective Health Departments in the Township. No new information was provided in the County's Petition, but it did ignore the relevant establishment dates in the Township's Petition and also the communication from the County Health Department stating it would not start its operation until January of 2023. It does not appear that the County's Petition has been served yet. Further update should come from Jim Byrne, Esquire.



Inspiring Design for Your Future

**REPORT OF THE ENGINEER**  
**February Supervisor's Regular Meeting**  
**February 1, 2023**

**Work completed for the period:**

Grading and Road Encroachment Permits – Reviewed several plans for grading and road encroachment. Construction inspections continue.

Planning Commission – Continued working with members on Ordinances and Subdivisions.

**Subdivision & Land Development Plans:**

Lawler Subdivision - Awaiting revised plans.

Daniels Subdivision – 425 Thornton Rd – 2 Lots – Conditional Final approval granted in 2016. Awaiting updated recording plans and agreements for signature.

VMDT – Dilworthtown Road – Review letter issued for Revised Land Development package. Awaiting resubmission of plans and calculations to address the engineering & Planning Commission comments. *Met with design engineer at site to review existing buffering.*

Foster Student Union Parking Lot at Cheyney University – Land Development submission was reviewed, and a letter was issued. *Draft plans recently submitted for discussion purposes prior to formal resubmission. In discussions with design engineer on plan revisions.*

251 Glen Mills Road – 3 Lot Residential Subdivision – Review letter was issued on revised Preliminary/Final plan submission and plans were reviewed by the Planning Commission who tabled the plans in November. Awaiting revised plans prior to another review.

168 Stoney Bank Road – Lot Line Change and Accessory Structure Land Development Plans were reviewed, and a review letter was issued. Awaiting revised plans.

2 Derry Drive – Accessory Structure Land Development Plans submitted for a new barn on a residential property. Review letter issued for Land Development Plans and Planning Commission reviewed and tabled plans in December. Awaiting revised plans.

**Ordinances:**

Sign Ordinance – PC forwarded ordinance to the Supervisors for consideration.

Plant Materials List – Reviewed current Township Ordinance Plant Materials List and issued our Landscape Architect's recommendations for exclusions due to local blights and diseases. Reviewed with the Planning Commission in May. PC forwarded list changes to the Supervisors for consideration.

Crane Property – 24 Lot Subdivision – All 24 homes are now occupied. Another updated review of conversion of existing temporary CO's to Permanent CO's has just occurred with some conversions becoming allowable and a reduced number of outstanding items elsewhere. Conversion of sediment basin #1 90% complete, conversion of sediment basin #2 is 75% complete, and walking trail construction is ongoing. *Storm sewer repairs are being scheduled by Toll Brothers.*

Black Bell Farm (Walton Lane) – 15 lot subdivision – Lots 1-14 (All new homes) are now occupied. CWA main leak in Walton Lane was repaired in July. Final road restoration was performed by CWA & McGill and is under Township & CWA Review. Engineering requirement updates for closeout sent to applicant. Awaiting final engineering paperwork. Dedication paperwork will also need to be updated and reviewed.

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**Catania Engineering Associates, Inc., Engineers and Land Surveyors**

520 W. MacDade Boulevard, Millmont Park, PA 19033-3321

Phone: 610-532-2884 - Fax: 610-532-2923 - Email: [office10@cataniaengineering.com](mailto:office10@cataniaengineering.com)

Web: [cataniaengineering.com](http://cataniaengineering.com)

Guilday Site – Lots 1-5 houses are occupied with Temporary CO's. An update to final punch list was issued 1/21/22, with all site items completed. Awaiting final closeout paperwork.

Sunoco Logistics – Sunoco has completed all piping and valve work. Awaiting NPDES Permit Amendment, final restoration and request for final inspection. Sunoco has completed a basin modification plan for submission to PA DOT for HOP. Awaiting paperwork for submission.

NPDES MS-4 Program – 2018 Pollutant Reduction Plan and 2018 MS-4 permit submitted on September 9, 2017 & September 15, 2017, respectively. Detailed updates to the storm sewer and qualifying watershed mapping has been completed to comply with revision requests from PA DEP. Program is currently under Township review prior to re-submission of mapping.

Terra Firma Builders – 53-57 Sweetwater Road – At the request of the developer, a final inspection was performed and a punch list letter was issued on 12/13/21. Site work items have been corrected. Still awaiting closeout paperwork prior to final escrow release. *Sent another reminder to design engineer.*

Various Drainage Improvement Projects – Prepared sketch plans and began discussion with Township officials on various drainage improvement projects throughout the Township.

- Judith Lane Drainage Improvements Pre-Application Meeting - Met PA DEP and reviewed alternatives. Wetland delineation has been completed in the field. Awaiting wetland report.
- Timber Lane Drainage Improvements – Drainage improvements will require public bidding, due to preliminary pricing received from contractors. *Began preparation of Plans and Specs for riprap/gabion improvements per Board approval in December.*

50 Dilworthtown Road Tree Harvesting Plan – *Revised plans were reviewed with PA DOT Permit and Environmental Impact Assessment Report outstanding. Changed plans recently received, will require re-review of plans along with the above mentioned items outstanding.*

Glen Mills Post Office Drainage improvements. HOP Permit has been submitted to PA DOT, along with a 2<sup>nd</sup> cycle submission completed for clarifications requested by PA DOT. *Awaiting permit issuance.*

PA Small Water And Sewer Grant – Grant allows for up to a \$500,000 project in which the state pays 85% of the total cost and the Township is required 15% matching funds. Reviewed Grant application with Planning Commission at their December Meeting. Grant application submitted on 12/19/22 and includes 4 projects with an estimated total project cost of \$500,000.

2023 PA DOT Road Paving – PA DOT plans to mill & overlay Springlawn Road, Cheyney Road and Thornton Road this Spring. *Contacted PA DOT to extend resurfacing on Thornton Rd., that stopped short of Thornbury Park, all the way to Glen Mills Road. PA DOT has approved the additional paving.*

***2023 County Aid for Liquid Fuels - Recommend approval to allow application to the County Council of Delaware County for an allocation of County Liquid Fuel Tax Funds in the amount of \$4,158.00 to be used toward the 2023 Roadway/Street Improvement Program.***

***2023 Engineer's Week - The week of February 19th through the 25th, 2023 will be observed as National Engineer's Week with the theme, CREATING THE FUTURE. The Delaware County Chapter of the Pennsylvania Society of Professional Engineers will honor Michael J. Ciocco, P.E., S.E.O. as Engineer of the Year and the Wawa Septa Station with the Outstanding Project Achievement Award on Thursday, February 23, 2023 at Anthony's Ristorante & Ballroom in Springfield. More details about Engineer's Week can be found at [www.delcopspe.org](http://www.delcopspe.org)***

**ENGINEER'S REPORT**  
REGARDING WASTEWATER ISSUES  
February 1, 2023

**East Side District:**

**– Black Bell Farm (Walton Lane)**

- We have re-checked the previous areas of settlement after the past significant rain events. It does not appear any additional settlement has occurred. We will continue to monitor these areas. In addition, we are coordinating with Township staff and the developer to resolve the remaining punch list items as soon as possible.

**East/West Side Districts:**

**– Manhole Rehabilitation**

- A list of final quantities and information required to close out the project was forwarded to the contractor, Advanced Rehabilitation Technologies. To date, we have not received this information and continue to follow up.

**– Air Release Manhole Inspections**

- These inspections revealed several components that are inoperable or require repair/maintenance. A letter outlining the existing conditions observed and associated recommendations was forwarded to the Township on 1/20/2023.

**– Chapter 94 Reports**

- We are compiling the required information for the annual Chapter 94 reports. These reports are typically required to be submitted to DEP and Concord Township in early March.

**Wastewater Treatment Plant:**

**– PaDEP Annual Inspection**

- The DEP conducted an inspection of the Wastewater Treatment plant on January 10<sup>th</sup>. The inspection included visual observation of process and various components, review of records and discussions with DELCORA. No violations or issues were noted in their report.

**– Electrical Issues/ Generator Failure**

- We continue to work with Township staff as needed to assist with any technical issues regarding the generator repair/replacement and other associated electrical issues.

**Thornbury Township General Fund  
Distribution Approved Bill List  
As of February 1, 2023**

Type	Date	Name	Credit
<b>000 · Bank Accounts</b>			
<b>100.303 · S&amp;T General Fund</b>			
Bill Pmt -Check	02/01/2023	ALL EVENT PARTY RENTAL	10,561.75
Bill Pmt -Check	02/01/2023	ALLSTATE	388.40
Bill Pmt -Check	02/01/2023	AQUA PENNSYLVANIA - 0391971	1,114.23
Bill Pmt -Check	02/01/2023	AQUA PENNSYLVANIA - 1065963	485.69
Bill Pmt -Check	02/01/2023	B. P. WARWICK	545.50
Bill Pmt -Check	02/01/2023	BRANDYWINE SIGNS	825.00
Bill Pmt -Check	01/19/2023	CANON FINANCIAL SERVICES, INC.	7.14
Bill Pmt -Check	02/01/2023	CHESTER WATER AUTHORITY - 000	12.71
Bill Pmt -Check	02/01/2023	CHESTER WATER AUTHORITY - 988	48.15
Bill Pmt -Check	02/01/2023	COMCAST	5.00
Bill Pmt -Check	02/01/2023	COMCAST CABLE	10.54
Bill Pmt -Check	02/01/2023	EVO STUDIOS, INC.	150.00
Bill Pmt -Check	02/01/2023	HILLTOP DISTRIBUTORS CO. INC.	1,199.41
Bill Pmt -Check	02/01/2023	KNOX EQUIPMENT RENTALS, INC	222.23
Bill Pmt -Check	02/01/2023	MCNICHOL, BYRNE & MATLAWSKI, PC	797.50
Bill Pmt -Check	02/01/2023	Mulch Express & Landscape Supply, LLC	100.00
Bill Pmt -Check	02/01/2023	MULCH WORKS RECYCLING, INC.	2,500.00
Bill Pmt -Check	02/01/2023	NEFF CONSTRUCTION CO.	1,450.00
Bill Pmt -Check	02/01/2023	OPDENAHER Recycling	16,368.64
Bill Pmt -Check	02/01/2023	PECO - 28046	377.64
Bill Pmt -Check	02/01/2023	PENNONI ASSOCIATES INC.	187.50
Bill Pmt -Check	02/01/2023	Port A Bowl Restroom Co.	448.05
Bill Pmt -Check	02/01/2023	PRINCIPAL FINANCIAL GROUP	8,615.80
Bill Pmt -Check	02/01/2023	RYAN, MORTON & IMMS LLC	565.50
Bill Pmt -Check	02/01/2023	SELECTIVE INSURANCE COMPANY	67,338.00
Bill Pmt -Check	02/01/2023	STEVE BOTELLA CONSTRUCTION & EXC. INC.	5,825.00
Bill Pmt -Check	02/01/2023	THE GRAFTON ASSOCIATION	900.00
Bill Pmt -Check	02/01/2023	THOMAS P. CORCORAN	190.00
Bill Pmt -Check	01/19/2023	THORNBURY HISTORICAL SOCIETY	800.00
Total 100.303 · S&T General Fund			122,039.38
Total 000 · Bank Accounts			122,039.38
<b>TOTAL</b>			<b>122,039.38</b>

**Thornbury Township General Fund**  
**Distribution Check Detail**  
January 19 through February 1, 2023

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>ALL EVENT PARTY RENTAL</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		452.302 · Township Events	-1,530.50
			452.301 · Arts & Rec Camp Expenses	-6,282.50
			452.303 · Founders Day	-2,748.75
TOTAL				-10,561.75
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>ALLSTATE</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		225.001 · Supplemental Insurance	-164.16
			225.001 · Supplemental Insurance	-175.88
			225.001 · Supplemental Insurance	-48.36
TOTAL				-388.40
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>AQUA PENNSYLVANIA - 0391971</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		411.363 · Hydrant Service	-1,114.23
TOTAL				-1,114.23
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>AQUA PENNSYLVANIA - 1065963</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		411.363 · Hydrant Service	-485.69
TOTAL				-485.69
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>B. P. WARWICK</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	02/07/2023		409.376 · Wheatley PS	-545.50
TOTAL				-545.50
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>BRANDYWINE SIGNS</b>	<b>100.303 · S&amp;T General Fund</b>	

**Thornbury Township General Fund**  
**Distribution Check Detail**  
January 19 through February 1, 2023

Type	Date	Name	Account	Paid Amount
Bill	01/31/2023		409.377 · Other Township Property	-825.00
TOTAL				-825.00
<b>Bill Pmt -Check</b>	<b>01/19/2023</b>	<b>CANON FINANCIAL SERVICES, INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/18/2023		406.260 · Office Equipment Lease Exp	-7.14
TOTAL				-7.14
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>CHESTER WATER AUTHORITY - 000</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		454.361 · Thornbury Park Utilities	-12.71
TOTAL				-12.71
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>CHESTER WATER AUTHORITY - 988</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		409.360 · Utilities - All Township	-48.15
TOTAL				-48.15
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>COMCAST</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/19/2023		406.321 · Phone/Internet/Cable	-5.00
TOTAL				-5.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>COMCAST CABLE</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		406.321 · Phone/Internet/Cable	-10.54
TOTAL				-10.54

**Thornbury Township General Fund  
Distribution Check Detail  
January 19 through February 1, 2023**

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>EVO STUDIOS, INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		406.452 · IT Services	-150.00
TOTAL				-150.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>HILLTOP DISTRIBUTORS CO. INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		409.260 · Supplies-Tools/Equipment	-643.06
			409.260 · Supplies-Tools/Equipment	-307.43
			409.260 · Supplies-Tools/Equipment	-50.98
			409.260 · Supplies-Tools/Equipment	-197.94
TOTAL				-1,199.41
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>KNOX EQUIPMENT RENTALS, INC</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		409.376 · Wheatley PS	-222.23
TOTAL				-222.23
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>MCNICHOL, BYRNE &amp; MATLAWSKI, PC</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		404.311 · LEGAL-Non-Reimbursable	-116.00
		Sunoco Pipeline	404.310 · LEGAL-Reimbursable	-188.50
			414.314 · PC Legal Services	-493.00
TOTAL				-797.50
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Mulch Express &amp; Landscape Supply, LLC</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		452.302 · Township Events	-100.00
TOTAL				-100.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>MULCH WORKS RECYCLING, INC.</b>	<b>100.303 · S&amp;T General Fund</b>	



**Thornbury Township General Fund  
Distribution Check Detail  
January 19 through February 1, 2023**

Type	Date	Name	Account	Paid Amount
Bill	02/07/2023		454.371 · Thornbury Park Ground Maint	-2,500.00
TOTAL				-2,500.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>NEFF CONSTRUCTION CO.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		438.000 · Roadway Maintenance	-1,450.00
TOTAL				-1,450.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>OPDENAHER Recycling</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		426.367 · Recycling Contract Expense	-16,368.64
TOTAL				-16,368.64
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>PECO - 28046</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		409.360 · Utilities - All Township	-377.64
TOTAL				-377.64
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>PENNONI ASSOCIATES INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	02/07/2023		408.310 · ENG-Non-Reimbursable Expense	-187.50
TOTAL				-187.50
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Port A Bowl Restroom Co.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		409.360 · Utilities - All Township	-158.05
			409.360 · Utilities - All Township	-290.00
TOTAL				-448.05

**Thornbury Township General Fund**  
**Distribution Check Detail**  
January 19 through February 1, 2023

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>PRINCIPAL FINANCIAL GROUP</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		483.000 · Pension Plan Contributions	-880.12
			483.000 · Pension Plan Contributions	-950.48
			483.000 · Pension Plan Contributions	-1,101.41
			483.000 · Pension Plan Contributions	-917.76
			483.000 · Pension Plan Contributions	-1,084.80
			483.000 · Pension Plan Contributions	-1,335.14
			483.000 · Pension Plan Contributions	-2,346.09
TOTAL				-8,615.80
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>RYAN, MORTON &amp; IMMS LLC</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	02/07/2023		414.414 · ZHB Legal Services	-58.00
			414.414 · ZHB Legal Services	-507.50
TOTAL				-565.50
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>SELECTIVE INSURANCE COMPANY</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/17/2023		486.000 · Township Insurance/Bonding	-67,338.00
TOTAL				-67,338.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>STEVE BOTELLA CONSTRUCTION &amp; EXC. IN...</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		409.376 · Wheatley PS	-5,825.00
TOTAL				-5,825.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>THE GRAFTON ASSOCIATION</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	02/07/2023		414.310 · PC Professional Services	-900.00

**Thornbury Township General Fund  
Distribution Check Detail  
January 19 through February 1, 2023**

Type	Date	Name	Account	Paid Amount
TOTAL				-900.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>THOMAS P. CORCORAN</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/31/2023		414.414 · ZHB Legal Services	-190.00
TOTAL				-190.00
<b>Bill Pmt -Check</b>	<b>01/19/2023</b>	<b>THORNBURY HISTORICAL SOCIETY</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/19/2023		406.540 · Miscellaneous Contributions	-800.00
TOTAL				-800.00

**Thornbury Township - Sewer Fund  
Distribution Approved Bill List  
As of February 1, 2023**

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<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Credit</u>
<b>100.014 · WSFS Trust Sewer Chkg</b>			
Bill Pmt -Check	02/01/2023	Buckman's Inc.	452.15
Bill Pmt -Check	02/01/2023	Chemical Equipment Labs of VA, Inc.	2,475.00
Bill Pmt -Check	02/01/2023	Chester Water Authority- 225 Mill Road	12.71
Bill Pmt -Check	02/01/2023	Chester Water Authority - 488 Thornton Rd	28.92
Bill Pmt -Check	02/01/2023	Delcora	16,082.28
Bill Pmt -Check	02/01/2023	Mardinly Industrial Power LLC	2,716.00
Bill Pmt -Check	02/01/2023	Neff Construction Company LLC	4,630.00
Bill Pmt -Check	02/01/2023	PA Dept of Environmental Protection	2,500.00
Bill Pmt -Check	02/01/2023	Pennoni Associates	1,698.50
Bill Pmt -Check	02/01/2023	Star Printing, Inc	791.65
Total 100.014 · WSFS Trust Sewer Chkg			<u>31,387.21</u>
<b>TOTAL</b>			<b><u><u>31,387.21</u></u></b>

**Thornbury Township - Sewer Fund**  
**Distribution Check Detail**  
 January 19 through February 1, 2023

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Buckman's Inc.</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.222 · Chemicals/Filters	-452.15
TOTAL				-452.15
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Chemical Equipment Labs of VA, Inc.</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.222 · Chemicals/Filters	-2,475.00
TOTAL				-2,475.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Chester Water Authority- 225 Mill Road</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.366 · Water Services	-12.71
TOTAL				-12.71
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Chester Water Authority - 488 Thornton Rd</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.366 · Water Services	-28.92
TOTAL				-28.92
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Delcora</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.000 · DELCORA	-7,761.70
			429.374 · Repairs and Maintenance	-1,669.68
			429.374 · Repairs and Maintenance	-6,650.90
TOTAL				-16,082.28
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Mardinly Industrial Power LLC</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.378 · Generator Services	-2,716.00
TOTAL				-2,716.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>Neff Construction Company LLC</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.371 · Grounds Maintenance	-4,630.00
TOTAL				-4,630.00
<b>Bill Pmt -Check</b>	<b>02/01/2023</b>	<b>PA Dept of Environmental Protection</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/31/2023		429.319 · Miscellaneous Expenses	-2,500.00
TOTAL				-2,500.00

**Thornbury Township - Sewer Fund  
Distribution Check Detail  
January 19 through February 1, 2023**

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	02/01/2023	Pennonni Associates	100.014 · WSFS Trust Sewer Chkg	
Bill	01/31/2023		429.313 · Engineering services	-823.50
			429.313 · Engineering services	-625.00
			429.313 · Engineering services	-187.50
			429.313 · Engineering services	-62.50
TOTAL				-1,698.50
Bill Pmt -Check	02/01/2023	Star Printing, Inc	100.014 · WSFS Trust Sewer Chkg	
Bill	01/31/2023		429.310 · Sewer Rent Billing Sftwre	-791.65
TOTAL				-791.65

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01/25/23

Cash Basis

**Thornbury Township Delaware County Sewer Expansion Fund**  
**Sewer Expansion Fund Distribution Approved Bill List**  
January 19 through February 1, 2023

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Type	Date	Name	Credit
Jan 19 - Feb 1, 23 Bill Pmt -Check	02/01/2023	Thornbury Township General Fund	216.20
Jan 19 - Feb 1, 23			<u>216.20</u>

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01/25/23

**Thornbury Township Delaware County Sewer Expansion Fund**  
**Sewer Expansion Fund Distribution Check Detail**  
January 19 through February 1, 2023

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<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Bill Pmt -Check	02/01/2023	Thornbury Township General Fund	100.001 · S&T Sewer Expansion Account	
Bill	01/31/2023		402.115 · Administrative Salary	-183.77
			402.115 · Administrative Salary	-32.43
TOTAL				<hr/> -216.20



10:54 AM

01/26/23

Cash Basis

**Thornbury Township - Capital Improvement  
Distribution Approved Bill List  
January 19 through February 1, 2023**

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<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Credit</u>
Jan 19 - Feb 1, 23 Bill Pmt -Check	02/01/2023	Buzz Berger	12,175.00
Jan 19 - Feb 1, 23			<u>12,175.00</u>

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01/26/23

**Thornbury Township - Capital Improvement  
Distribution Check Detail Report  
January 19 through February 1, 2023**

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<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Bill Pmt -Check	02/01/2023	Buzz Berger	100.005 · WSFS Trust Money Market	
Bill	01/31/2023		409.376 · Wheatley Building - PS	-12,175.00
TOTAL				-12,175.00