



**T H O R N B U R Y T O W N S H I P**  
**D E L A W A R E C O U N T Y**

W W W . T H O R N B U R Y . O R G

**BOARD OF  
SUPERVISORS:**

James P. Kelly  
Sheri L. Perkins  
Michael J. Mattson, Esq.

*Public Meetings  
1<sup>st</sup> & 3<sup>rd</sup> Wednesday of each month*

**Thornbury Township Board of Supervisors Meeting Minutes  
Wednesday, January 17, 2024**

The Thornbury Township Board of Supervisors held a Work Session Meeting, Wednesday January 17, 2024, at the Township Administration Building, 6 Township Drive, Cheyney PA. Chairman Kelly called the meeting to order at 7:00 p.m. with a salute to the flag.

**In Attendance:**

James P. Kelly, Chairman  
Sheri L. Perkins, Vice Chair  
Michael J. Mattson, Supervisor  
Jeffrey Seagraves, Township Manager  
Geoffrey Carbutt, Township Secretary  
Art Risley, Township Roadmaster  
Peter Barsz, CPA, Township Treasurer  
Kenneth D. Kynett, Esq., Township Solicitor  
Charles Faulkner, PE, Township Sewer Engineer  
Mike Ciocco, PE, Township Engineer  
Attendees: 5

**APPROVAL OF CHECK REGISTERS**

*On a motion by Sheri Perkins, seconded by Michael Mattson, and carried unanimously, the General Fund check register in the amount of \$**45,677.69**, for the period January 3, through January 17, 2024, was approved. Chairman Kelly called for comment. There was no comment.*

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Sewer Fund check register in the amount of \$**65,097.50**, for the period January 3, through January 17, 2024, was approved. Chairman Kelly called for comment. There was no comment.*

*On a motion by Sheri Perkins, seconded by Michael Mattson, and carried unanimously, the Sewer Expansion Fund check register in the amount of \$**194.58**, for the period January 3, through January 17, 2024, was approved. Chairman Kelly called for comment. There was no comment.*

*On a motion by Michael Mattson, seconded by Sheri Perkins, and carried unanimously, the Capital Improvement Fund check register in the amount of \$**21,630.50**, for the period January 3, through January 17, 2024, was approved. Chairman Kelly called for comment. There was no comment.*

Chairman Kelly announced that the Board previously held a brief Executive Session this evening regarding real estate and litigation.

**APPROVAL OF MINUTES**

*On a motion by Sheri Perkins, seconded by Mike Mattson, and carried unanimously, the Tuesday, January 2, 2024, Re-Organizational minutes were approved as presented. Chairman Kelly called for comment. There was no comment.*

*On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the Tuesday, January 2, 2024, Public Meeting minutes were approved as presented. Chairman Kelly called for comment. There was no comment.*

### **AGENDA ITEMS**

Tiffany McClure, Geneveve Craven and Heather Martin from McCormick Taylor were on hand to make a brief presentation and update on the Station Road bridge design and replacement along with a projected timeline on the process, predicting its construction by the end of 2026. They detailed the existing bridge's historic nature and then gave a preliminary overview of their plans for the new bridge, also mentioning PennDOT requirements. Chairman Kelly asked who owns the bridge and their reply was the County. He then asked how much say or input does Thornbury have regarding this process. They were open to any and all input as long as it complies with PennDOT standards. Mike Mattson asked if the 2026 date would be the beginning or the end of the project. They replied, the beginning, citing the process. Mike asked if the process might be accelerated now that the bridge is closed, and they were hopeful. Jeff Seagraves cited pedestrian safety concerns. Chairman Kelly questioned that this project is the County's number one concern and they confirmed that it was. Jeff asked if letters from our Boards would be helpful and they agreed that they would. Chairman Kelly asked about the cost, and they predicted around two and half million dollars which will be Federally funded. Lastly, Jeff asked about the existing re-routing signage, and they said something will be done, and he also asked for a process checklist on the project, and they agreed. The Board thanked them for coming tonight.

Ken Kynett detailed the recent weather event and the need to ratify a declaration.

*On a motion by Sheri Perkins, seconded by Mike Mattson, and carried unanimously, ratifying the Declaration of Weather Disaster Emergency for January 9, 2024, was approved.* Chairman Kelly called for comment. There was no comment.

Jeff mentioned the Land Development and Subdivision extensions.

*On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the Daniels Subdivision Extension from February 6, to May 6, 2024, and the Lawlor Subdivision Extension from February 16, to May 16, 2024, was approved.* Chairman Kelly called for comment. There was none.

### **NON-AGENDA ACTION ITEMS**

There were no Non-Agenda Items.

### **STAFF REPORTS**

#### **TOWNSHIP MANAGER'S REPORT – Jeff Seagraves**

Jeff reported Thanks to the public works department and specifically Art Risley and Sue Howat for keeping our residents informed of street closures.

The PROS Committee has a meeting for January 22, 2024.

Jeff sent a draft recreational agreement to the New Brinton Lake Club to review.

Jeff attended a COG meeting at Penn State Brandywine. The main speaker was Ed Kline of the Delaware County emergency management office.

Registration for PSATS was last week. We registered all who were interested in attending. The Board of Health meeting scheduled for last Tuesday was cancelled due to weather conditions.

We are still scheduled for a hearing before Judge Bradley on February 1, 2024. Judge Bradley issued a court order for the County to cease any Health Department related activities in Thornbury until after the decision from the hearing is announced.

Jeff is scheduled to attend the EAC meeting on Thursday 1-18-24. They have a guest attending to discuss tree canopy evaluation.

Jeff provided a letter to the EAC in support of a grant that they have applied for to assist in trail maintenance and riparian buffer planting.

Our annual audit is scheduled for 1-18-24 and 1-19-24 with Leitzell & Economides, PC. The Board thanked Jeff.

**TOWNSHIP ROADMASTER’S REPORT – Art Risley**

The Roadmaster’s Report was submitted and is attached. Art had nothing additional to report. The Board thanked Art for their work during the storm.

**TOWNSHIP TREASURER’S REPORT – Peter Barsz, CPA**

The Treasurer’s Report for December was submitted and is attached. Peter read the report.

*On a motion by Sheri Perkins, seconded by Michael Mattson, and carried unanimously, the Treasurer’s Report for December 31, 2023, was accepted as presented.* Chairman Kelly called for comment. The Board thanked Peter. Jeff mentioned seeking better interest rates.

**TOWNSHIP SOLICITOR’S REPORT – Kenneth D. Kynett, Esq.**

The Solicitor’s Report was submitted and is attached. Ken had nothing to report. The Board thanked Ken.

**TOWNSHIP ENGINEER’S REPORT – Mike Ciocco, PE**

The Township Engineer’s Report is submitted and attached. Mike updated the current grants status and mentioned the upcoming Engineers Week in February. The Board thanked Mike.

**TOWNSHIP SEWER ENGINEER - Charles Faulkner, PE**

The Sewer Engineer’s Report was submitted and is attached. Chuck reported similar to the December 18<sup>th</sup>, 2023, rain event, the January 8<sup>th</sup>/9<sup>th</sup> 2024 rain event accounted for approximately 4-inches of rain. Again, there were no SSO’s associated with this event, however, similar to the last event, there was a significant increase of flow within the system. The Board thanked Chuck.

**ADJOURN**

The meeting adjourned at 7:26 pm.  
Respectfully submitted,

Geoffrey Carbutt, Township Secretary

cc: Board of Supervisors  
Kenneth Kynett, Esq.  
Jeffrey Seagraves, Township Manager

## MANAGER'S REPORT

1-17-24

1. We have guest this evening to present information regarding the Station Rd. bridge replacement.
2. We declared a State of emergency during the storms we experienced last week. Due to the high winds and flooding we expected to encumber expenses related to tree and debris removal in excess of state bidding requirements. (MOTION)
3. We have two subdivision extensions to be considered. Lawlor and Daniels. (MOTION)
4. Thank you to the public works department and specifically Art Risley and Sue Howat for keeping our residents informed of street closures.
5. The PROS Committee has a meeting for January 22, 2024.
6. I sent a draft recreational agreement to the New Brinton Lake Club to review.
7. I attended a COG meeting at Penn State Brandywine. The main speaker was Ed Kline of the Delaware County emergency management office.
8. Registration for PSATS was last week. We registered all who were interested in attending.
9. The Board of Health meeting scheduled for last Tuesday was cancelled due to weather conditions.
10. We are still scheduled for a hearing before Judge Bradley on February 1, 2024. Judge Bradley issued a court order for the County to cease any Health Department related activities in Thornbury until after the decision from the hearing is announced.
11. I am scheduled to attend the EAC meeting on Thursday 1-18-24. They have a guest attending to discuss tree canopy evaluation.
12. I provided a letter to the EAC in support of a grant that they have applied for to assist in trail maintenance and riparian buffer planting.
13. Our annual audit is scheduled for 1-18-24 and 1-19-24 with Leitzell & Economidis, PC

**THORNBURY TOWNSHIP**  
**Public Works Department Report – Week Ending January 13, 2024**

Trash at all the parks (4)

Cleaned in lets (6)

Pa 1 calls 10

Cutting:

Roads:

- 4 days of clean up from the wind and rain storms
- Started to re do the traffic study on Cheyney after being paved
- Contacted SEPTA about a dangerous tree on there property at 101 Locksley rd, they will be there to remove it, waiting for peco to cover the wires
- Detour signs and concrete barriers are installed for Station rd
- Station road is closed from the tracks to Creek rd indefinitely due to the condition of the bridge, I will try and have some kind of update for the board at the meeting

Parks:

- Clean up branches
- Cut up 3 trees at Thornbury Park
- Installed the last 3 Tee pads on the disc golf course

Storms:

- 1/4 roads flooded and trees down
- 1/9 roads flooded and trees and power lines down
- 1/15 and 1/16 snow storm

### Event:

### Buildings:

- price for generator to run all of 6 Township drive \$16,400 waiting on price to install our old generator at the pre school
- Sent application to Peco for possible gas service to the Township complex and Thornbury Park
- Got updated pricing on salt storage and Maintenance garage
- Received the digital landscape plans for 6 & 8 Township dr and the post office from Stoneybank Nursery waiting on prices

### Emergency Management:

- Sent all the reports to Emergency Management Operations on road closers and power outages

### Bid Projects:

### Projects:

- open space management – tree removal
- We have received confirmation that we are approved for the ARPA H2O Small Water and sewer grant that we applied for to replace inlets that are in bad shape for the amount of \$407,434 still waiting on the paper work
- working on prices or Maintenance garage (received)
- working on prices for salt storage building (received)
- received the grading plan for the site with Mike (meeting Wed on site) so we can start thinking about getting the retaining wall in

- We were approved for the grant for the storm water improvements on Elstone through Dirt, Gravel and low Volume Road program that I got certified in last year with the State Conservation Commission for the amount of \$72,533.45, Mike contacted them to see if we need to have a meeting before sending it out to bid, we do not need one, they would just like to review the final plans

#### Shop:

- Washed the trucks
- Cleaned and organized
- Put on the winter equipment

#### Class:

- Working on OSHA safety classes for our Public Works Department
- Line locating Techniques and Tips class in Dec.
- EM at 911 Center

#### Zoning:

#### Office:

- Working on Capital Improvement projects
- We have a Parks & Recreation steering committee meeting next week
- Received pricing on replacing our 2 mowers (agenda item for next meeting)

I did look into electric commercial mowers but it the first year for them and for the price I would rather wait a few years for them to iron out any issue, we can't afford to have a lot of issues with only having 2 mowers

PETRIKIN, WELLMAN, DAMICO, BROWN & PETROSA  
A PROFESSIONAL CORPORATION  
ATTORNEYS AND COUNSELORS AT LAW

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H. FINTAN McHUGH\*  
CHARLES G. MILLER\*

MALCOLM B. PETRIKIN  
(1934-1995)  
JOHN W. WELLMAN  
(1951-2002)  
STEVEN G. BROWN  
(1970-2010)  
JOSEPH A. DAMICO, JR  
(1959-2023)

\*ALSO MEMBER NEW JERSEY BAR

Direct Dial: 610-892-1876  
Email: [kdk@petrikin.com](mailto:kdk@petrikin.com)

January 12, 2024

Township Solicitor, Kenneth D. Kynett Esquire, files the following report for January 17th, 2024.

1. Emergency Storm Declaration – Discussed Township response to January 9<sup>th</sup> storm. Prepared Emergency declaration to permit continued immediate emergency management response to residents.
2. Annual Audit Letter – Received request from Township for preparation of audit letter for calendar year-end 2023. Prepared same and submitted to Township's appointed Certified Public Accountant.
3. Township Driveway Paving - Discussed prevailing wage requirements for project with Township Engineer. Reviewed completion bond with Township Engineer.
4. County Health Department – Monitored current procedural status and informed Township Manager of temporary injunction issued by Court to prohibit on going activity by County Health Department during pendency of trial.





**REPORT OF THE ENGINEER**  
**January Supervisor's Work Session**  
**January 17, 2024**

**Work completed for the period:**

Grading and Road Encroachment Permits – Reviewed several plans for grading and road encroachment. Construction inspections continue.

Planning Commission – Continued working with members on Ordinances and Subdivisions.

**Subdivision & Land Development Plans:**

Lawler Subdivision - Awaiting revised plans.

Daniels Subdivision – 425 Thornton Rd – 2 Lots – Conditional Final approval granted in 2016. Awaiting updated recording plans and agreements for signature.

VMDT – Dilworthtown Road – *Final Plan submission is being coordinated with the Subdivision Coordinator, as we understand the Engineer has revised plans ready for submission.*

Foster Student Union Parking Lot at Cheyney University – Land Development Conditional Approval Granted. *Revised plans received and under review for recording.*

251 Glen Mills Road – 3 Lot Residential Subdivision – Subdivision Conditional Approval Granted. *Additional revised plans and legal documents reviewed and recommended for signature upon legal review. Awaiting hard copies of plan.*

168 Stoney Bank Road – Lot Line Change and Accessory Structure Land Development Plans. *Revised plan review letter issued and reviewed at the November Planning Commission Meeting. Applicant to research zoning and resubmit revised plans.*

Crane Property (Taylor Mill) – 24 Lot Subdivision – All 24 homes are now occupied. Updating Temp CO inspection lists for closeout and conversion to permanent continues. *Site Punch List issued on 11/3/2023. Developer has responded with some additional information. Additional items under review and awaiting completion of remainder of punch list items.*

Black Bell Farm (Walton Lane) – 15 lot subdivision – Road and sewer dedication accepted 8/17/23. *PA DOT has accepted the Road into its Liquid Fuels inventory and is in the process of updating their official mapping.*

Guilday Site – Lots 1-5 houses are occupied with Temporary CO's. An update to final punch list was issued 1/21/22, with all site items completed. Awaiting final closeout paperwork.

Sunoco Logistics – Awaiting NPDES Permit Amendment, final restoration and request for final inspection. Sunoco has completed a basin modification plan for submission to PA DOT for HOP. Sunoco stormwater O&M Agreement was executed and is in the recording process. *PA DOT HOP has been submitted by Sunoco and is under PA DOT review, with PA DOT comments issued.*

NPDES MS-4 Program – 2018 Pollutant Reduction Plan submitted on September 9, 2017. Detailed updates to the storm sewer and qualifying watershed mapping has been completed to comply with revision requests from PA DEP. Program is currently under Township review prior to re-submission of mapping.

Terra Firma Builders – 53-57 Sweetwater Road – Site work items have been corrected. Awaiting closeout paperwork (NPDES NOT) prior to final escrow release. *Sent another reminder to engineer.*

Various Drainage Improvement Projects – Prepared sketch plans and began discussion with Township officials on various drainage improvement projects throughout the Township.

- Hampton Lane Drainage Improvements – MOR Construction completed work. *Minor Punch List items completed. Awaiting closeout documents.*
- Timber Lane Drainage Improvements – DCCD Meeting on 10/10/23 deemed Timber Lane off road project ineligible for this grant. *Updated plans sent to contractors for pricing.*
- Low Volume Road Grant Program:
  - Elstone Drive Drainage Improvements – Elstone Drive Drainage Project was approved for grant funding during a site visit with the state & DCCD on 10/10/23. *Fully Executed grant agreement was received. Contacted DCCD to set up project pre-design meeting and review the next steps.*

50 Dilworthtown Road Tree Harvesting Plan – Revised plans were reviewed with PA DOT Permit and Environmental Impact Assessment Report outstanding. Changed plans will require re-review of plans along with the above mentioned items outstanding. *Met with developer's engineer to review process of changing this submission to a subdivision review. Awaiting sketch plans for Township review.*

Glen Mills Post Office Drainage improvements. HOP Permit has been submitted to PA DOT, along with a 2<sup>nd</sup> cycle submission completed for clarifications requested by PA DOT. *PA DOT comments received and working on plan revisions for re-submission.*

PA Small Water and Sewer Grant – Grant application submitted on 12/19/22 and includes 4 projects with an estimated total project cost of \$500,000 (85% State & 15% Township funds).

- *PA Small Water & Sewer Grant was awarded to Thornbury Township at \$407,434 at a special PA CFA Board meeting on 12/19/23. Awaiting grant agreement paperwork for review and execution.*

2023 Road Program:

- *Contract #1: Project fully complete. Final report for PA DOT submitted and awaiting approval.*
- *Contract #2: Non Liquid Fuels – Township Driveway – Charlestown Paving completed on 6/12/23. Partial closeout documents received and under review. Awaiting one last item for closeout.*

New Emergency Management & Evacuation Center – *Online paperwork and exhibits submitted on 11/29/2023 for \$1,000,000 LSA Grant (due 11/30/2023). Awaiting decision in Spring 2024.*

*New Salt Shed – Submitted Salt Shed Site Plans to Township Roadmaster for review and pricing.*

Re-Pointing Project – 8 Township Drive – Bid opening occurred on 7/25/23 with 3 bidders. Bids rejected. *Met with Township Roadmaster & Township Manager on preparation of revised bidding documents and phasing of repairs.*



THRN 0100  
January 12, 2024

**ENGINEER'S REPORT**  
REGARDING WASTEWATER ISSUES  
JANUARY 17, 2024

**East Side District:**

**– PennDOT Cheyney Road Culvert Replacement**

- The Township received correspondence from PennDOT with preliminary utility plans for replacement of the existing culvert structure on Cheyney Road south of Station Road. The Township has two (2) force mains adjacent to the existing culvert including the 8-inch force main from the Creek Rd West station to the WWTP and 6-inch effluent force from the WWTP to Chester Creek. The impact of this work on these force mains is unclear at this stage. Likely a more precise location and depth of these mains within the work area will need to be determined as the project progresses. We have had various emails/conversations with PennDOT and their consultant for this project trying to facilitate a meeting to further review the project and discuss the options the Township has for relocating their infrastructure, including reimbursement for this work.

**West Side District:**

**– January 8<sup>th</sup>/9<sup>th</sup> Rain Event**

- Similar to the December 18<sup>th</sup>, 2023, rain event, the January 8<sup>th</sup>/9<sup>th</sup> 2024 rain event accounted for approximately 4-inches of rain. Again, there were no SSO's associated with this event, however, similar to the last event, there was a significant increase of flow within the system. The flow at both the Mill Road and Creek Road West pump stations was more than double the normal flows during this event. In addition, the flow into the WWTP nearly reached the capacity of the plant.

In anticipation of this rain event, Township staff developed a simple plan to evaluate the flows after the rain event. This consisted of opening a handful of key manholes to visually gauge the flow. Several manholes were opened in the West Side District in the vicinity of Cherry Creek and Brinton Lake and the approximate depth of flow was visually documented. Various locations were noted as having pipes that were flowing nearly full. We are evaluating this information and developing a subsequent plan to further investigate suspect areas while the conditions are optimum. This may include a combination of further visual inspection, television inspection, and possible smoke testing to determine potential source(s) of inflow & infiltration.

**– Air Release Valves on Force Mains**

- We still have not received any cost proposals from contractors. Given the time of year it is likely we will have to push replacement work back to spring. We will be sending out a formal written request to both those contractors already contacted in addition to others.

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# THORNBURY TOWNSHIP, DELAWARE COUNTY

## Treasurers Report for the Period Ended December 31, 2023

GENERAL FUND					
BEGINNING BALANCE					\$3,125,983.52
Cash Receipts		\$246,687.96			
Expenditures			\$423,189.56		
ENDING BALANCE					\$2,949,481.92
SEWER FUND					
BEGINNING BALANCE					\$527,568.64
Cash Receipts		\$24,993.78			
Expenditures			\$90,826.61		
ENDING BALANCE					\$461,735.81
CAPITAL IMPROVEMENT FUND					
BEGINNING BALANCE					\$266,224.09
Cash Receipts		\$91,385.97			
Expenditures			\$18,150.00		
ENDING BALANCE					\$339,460.06
OPEN SPACE ACQUISITION FUND					
BEGINNING BALANCE					\$1,031,417.50
Cash Receipts		\$4,003.17			
Expenditures			\$0.00		
ENDING BALANCE					\$1,035,420.67
OPERATING RESERVE FUND					
BEGINNING BALANCE					\$1,580,346.57
Cash Receipts		\$7,025.44			
Expenditures			\$0.00		
ENDING BALANCE					\$1,587,372.01
RECREATION FUND					
BEGINNING BALANCE					\$188,404.45
Cash Receipts		\$7.99			
Expenditures			\$0.00		
ENDING BALANCE					\$188,412.44
STATE FUND (Liquid Fuels Account)					
BEGINNING BALANCE					\$518,220.06
Cash Receipts		\$2,011.33			
Expenditures			\$0.00		
ENDING BALANCE					\$520,231.39
ESCROW FUND					
BEGINNING BALANCE					\$324,823.16
Cash Receipts		\$0.00			
Expenditures			\$0.00		
ENDING BALANCE					\$324,823.16
ARPA FUND					
BEGINNING BALANCE					\$424,997.00
Cash Receipts		\$0.00			
Expenditures			\$0.00		
ENDING BALANCE					\$424,997.00
TOTAL BALANCE					
BEGINNING BALANCE					\$7,987,984.99
Cash Receipts		\$376,115.64			
Expenditures			\$532,166.17		
ENDING BALANCE					\$7,831,934.46

Thornbury Township - Capital Improvement  
Distribution Approved Bill List  
January 3 - 17, 2024

Type	Date	Name	Credit
Jan 3 - 17, 24			
Bill Pmt -Check	01/17/2024	Eagle Power Turf & Tractor Inc	21,630.50
Jan 3 - 17, 24			21,630.50

Thornbury Township - Capital Improvement  
Distribution Check Detail Report  
January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	01/17/2024	Eagle Power Turf & Tractor Inc	100.005 · WSFS Trust Money Market	
Bill	01/16/2024		409.740 · Major Equipment Purchase	-21,630.50
TOTAL				-21,630.50

**Thornbury Township General Fund  
Distribution Approved Bill List  
As of January 17, 2024**

Type	Date	Name	Credit
<b>000 - Bank Accounts</b>			
<b>100.303 - S&amp;T General Fund</b>			
Bill Pmt -Check	01/17/2024	ALAN MANCILL	9.83
Bill Pmt -Check	01/17/2024	ALLEN R. STRICKLER	120.00
Bill Pmt -Check	01/17/2024	AQUA PENNSYLVANIA - 0391971	1,111.78
Bill Pmt -Check	01/17/2024	AQUA PENNSYLVANIA - 1065963	484.62
Bill Pmt -Check	01/17/2024	BARSZ GOWIE AMON & FULTZ	1,870.00
Bill Pmt -Check	01/17/2024	BMO Credit Card	12,364.10
Bill Pmt -Check	01/17/2024	CANON FINANCIAL SERVICES, INC.	416.37
Bill Pmt -Check	01/17/2024	CHESTER WATER AUTHORITY - 000	53.72
Bill Pmt -Check	01/17/2024	CHESTER WATER AUTHORITY - 390	2,722.50
Bill Pmt -Check	01/17/2024	CHESTER WATER AUTHORITY - 988	43.82
Bill Pmt -Check	01/17/2024	COMCAST	153.35
Bill Pmt -Check	01/17/2024	DEB ZITARELLI	444.50
Bill Pmt -Check	01/17/2024	DEBRA KELLEY	875.00
Bill Pmt -Check	01/17/2024	DOMINION NATIONAL	1,073.54
Bill Pmt -Check	01/17/2024	ENVIRONMENTAL MGT & CONSULTING, INC.	491.80
Bill Pmt -Check	01/17/2024	GENERAL CODE	995.00
Bill Pmt -Check	01/17/2024	INDEPENDENCE BLUE CROSS	3,280.07
Bill Pmt -Check	01/17/2024	INTERCON TRUCK EQUIPMENT	78.96
Bill Pmt -Check	01/17/2024	KEYSTONE MUNICIPAL SERVICES, INC.	1,560.00
Bill Pmt -Check	01/17/2024	MONTGOMERY INSURANCE SERVICES INC.	4,119.00
Bill Pmt -Check	01/17/2024	Opdenaker - 900	153.29
Bill Pmt -Check	01/17/2024	OPDENAKER 9000	280.20
Bill Pmt -Check	01/17/2024	PA ONE CALL SYSTEM INC	38.98
Check	01/16/2024	PAYCHEX, INC.	344.90
Bill Pmt -Check	01/17/2024	PECO - 21007	63.33
Bill Pmt -Check	01/17/2024	PETRIKIN WELLMAN DAMICO BROWN & PETROSA	2,370.00
Bill Pmt -Check	01/17/2024	Port A Bowl Restroom Co.	245.25
Bill Pmt -Check	01/17/2024	PSATS	1,993.00
Bill Pmt -Check	01/17/2024	READYREFRESH	47.71
Bill Pmt -Check	01/17/2024	SAFEGUARD BUSINESS SYSTEMS	255.51
Bill Pmt -Check	01/17/2024	TELESYSTEM - 9913917	222.02
Bill Pmt -Check	01/17/2024	TELESYSTEM - 9913919	155.77
Bill Pmt -Check	01/17/2024	THE GLEN MILLS SCHOOLS	2,250.00
Bill Pmt -Check	01/17/2024	THE GRAFTON ASSOCIATION	1,250.00
Bill Pmt -Check	01/17/2024	TOBS, LLC	231.28
Bill Pmt -Check	01/17/2024	TOBS, LLC	1,635.00
Bill Pmt -Check	01/17/2024	Truist Bank	393.19
Bill Pmt -Check	01/17/2024	UNITED INSPECTIONS INC.	350.00
Bill Pmt -Check	01/17/2024	VERIZON WIRELESS	346.11
Bill Pmt -Check	01/17/2024	WEX BANK	784.19
Total 100.303 - S&T General Fund			45,677.69
Total 000 - Bank Accounts			45,677.69
<b>TOTAL</b>			<b>45,677.69</b>

**Thornbury Township General Fund  
Distribution Check Detail**

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>ALAN MANCILL</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.331 · Mileage Reimbursement	-9.83
TOTAL				-9.83
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>ALLEN R. STRICKLER</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		422.310 · Animal Control Services	-120.00
TOTAL				-120.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>AQUA PENNSYLVANIA - 0391971</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		411.363 · Hydrant Service	-1,111.78
TOTAL				-1,111.78
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>AQUA PENNSYLVANIA - 1065963</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		411.363 · Hydrant Service	-484.62
TOTAL				-484.62
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>BARSZ GOWIE AMON &amp; FULTZ</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		402.311 · Treasurer Fees	-1,870.00
TOTAL				-1,870.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>BMO Credit Card</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		186.006 · BMO - Office "Ghost" Card	-4,958.50
			186.007 · BMO - Daudert	-3,660.52
			186.010 · BMO - JP Kelly	-2,239.35
			186.009 · BMO - Risley	-1,244.13
			186.008 · BMO - Seagraves	-261.60
TOTAL				-12,364.10



**Thornbury Township General Fund  
Distribution Check Detail**

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>CANON FINANCIAL SERVICES, INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.260 · Office Equipment Lease Exp	-416.37
TOTAL				-416.37
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>CHESTER WATER AUTHORITY - 000</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		454.361 · Thornbury Park Utilities	-53.72
TOTAL				-53.72
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>CHESTER WATER AUTHORITY - 390</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		411.363 · Hydrant Service	-2,722.50
TOTAL				-2,722.50
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>CHESTER WATER AUTHORITY - 988</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		409.360 · Utilities - All Township	-43.82
TOTAL				-43.82
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>COMCAST</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.321 · Phone/Internet/Cable	-153.35
TOTAL				-153.35
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>DEB ZITARELLI</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		414.300 · General Expenses	-185.68
			429.300 · Sewer Committee General Expense	-64.58
			406.331 · Mileage Reimbursement	-85.15
			414.400 · ZHB General Expenses	-70.00
			406.215 · Postage Expense	-39.09
TOTAL				-444.50

**Thornbury Township General Fund  
Distribution Check Detail**

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>DEBRA KELLEY</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		409.317 · Cleaning Services	-875.00
TOTAL				-875.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>DOMINION NATIONAL</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.390 · Bank/Credit Card Chgs	-15.00
			487.100 · Medical Plan Premiums	-151.22
			487.100 · Medical Plan Premiums	-151.22
			487.100 · Medical Plan Premiums	-151.22
			487.100 · Medical Plan Premiums	-151.22
			487.100 · Medical Plan Premiums	-151.22
			487.100 · Medical Plan Premiums	-151.22
			487.100 · Medical Plan Premiums	-151.22
TOTAL				-1,073.54
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>ENVIRONMENTAL MGT &amp; CONSULTING, INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		429.310 · Sewage Enforcement Officer	-491.80
TOTAL				-491.80
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>GENERAL CODE</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.450 · Codification of Ordinance	-995.00
TOTAL				-995.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>INDEPENDENCE BLUE CROSS</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		487.100 · Medical Plan Premiums	-261.66
			487.100 · Medical Plan Premiums	-606.19
			487.100 · Medical Plan Premiums	-392.84
			487.100 · Medical Plan Premiums	-560.28
			487.100 · Medical Plan Premiums	-265.91
			487.100 · Medical Plan Premiums	-564.18
			487.100 · Medical Plan Premiums	-584.12
			487.100 · Medical Plan Premiums	-44.89
TOTAL				-3,280.07

**Thornbury Township General Fund  
Distribution Check Detail**

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>INTERCON TRUCK EQUIPMENT</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		437.374 · Vehicle/Equipment Operating Exp	-78.96
TOTAL				-78.96
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>KEYSTONE MUNICIPAL SERVICES, INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		413.310 · Building Inspector	-1,560.00
TOTAL				-1,560.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>MONTGOMERY INSURANCE SERVICES INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		486.000 · Township Insurance/Bonding	-4,119.00
TOTAL				-4,119.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Opdenaker - 900</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		427.367 · Trash Collection & Disposal	-153.29
TOTAL				-153.29
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>OPDENAKER 9000</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		427.367 · Trash Collection & Disposal	-123.12
			426.367 · Recycling Expense	-146.51
			427.367 · Trash Collection & Disposal	-10.57
TOTAL				-280.20
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>PA ONE CALL SYSTEM INC</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		413.317 · Code Miscellaneous	-38.98
TOTAL				-38.98
<b>Check</b>	<b>01/16/2024</b>	<b>PAYCHEX, INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
			406.318 · Payroll Expenses	-344.90
TOTAL				-344.90

**Thornbury Township General Fund  
Distribution Check Detail**

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>PECO - 21007</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		409.360 · Utilities - All Township	-63.33
TOTAL				-63.33
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>PETRIKIN WELLMAN DAMICO BROWN &amp; PETROSA</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		404.311 · LEGAL-Non-Reimbursable	-1,050.00
			404.311 · LEGAL-Non-Reimbursable	-60.00
			404.311 · LEGAL-Non-Reimbursable	-45.00
		Adelphia	404.311 · LEGAL-Non-Reimbursable	-30.00
			404.311 · LEGAL-Non-Reimbursable	-120.00
			404.311 · LEGAL-Non-Reimbursable	-270.00
			404.311 · LEGAL-Non-Reimbursable	-435.00
		251 Glen Mills Road	404.310 · LEGAL-Reimbursable	-210.00
			404.311 · LEGAL-Non-Reimbursable	-150.00
TOTAL				-2,370.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Port A Bowl Restroom Co.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		409.360 · Utilities - All Township	-245.25
TOTAL				-245.25
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>PSATS</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.317 · Training/Continuing Education	-1,993.00
TOTAL				-1,993.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>READYREFRESH</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.210 · Office Supplies	-47.71
TOTAL				-47.71
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>SAFEGUARD BUSINESS SYSTEMS</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.210 · Office Supplies	-255.51
TOTAL				-255.51

**Thornbury Township General Fund**  
**Distribution Check Detail**  
January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>TELESYSTEM - 9913917</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.321 · Phone/Internet/Cable	-222.02
TOTAL				-222.02
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>TELESYSTEM - 9913919</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.321 · Phone/Internet/Cable	-155.77
TOTAL				-155.77
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>THE GLEN MILLS SCHOOLS</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		430.383 · Building Rent Expense	-2,250.00
TOTAL				-2,250.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>THE GRAFTON ASSOCIATION</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		461.371 · Open Space Maint	-1,250.00
TOTAL				-1,250.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>TOBS, LLC</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.321 · Phone/Internet/Cable	-231.28
TOTAL				-231.28
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>TOBS, LLC</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.452 · IT Services	-1,635.00
TOTAL				-1,635.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Truist Bank</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		186.004 · TRUIST Credit Card	-393.19
TOTAL				-393.19

**Thornbury Township General Fund**  
**Distribution Check Detail**  
January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>UNITED INSPECTIONS INC.</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		413.312 · Electrical Inspector	-350.00
TOTAL				-350.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>VERIZON WIRELESS</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.324 · Cell Phone Expense	-346.11
TOTAL				-346.11
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>WEX BANK</b>	<b>100.303 · S&amp;T General Fund</b>	
Bill	01/16/2024		406.231 · Vehicle Gasoline Expense	-784.19
TOTAL				-784.19

Thornbury Township Delaware County Sewer Expansion Fund  
Sewer Expansion Fund Distribution Approved Bill List  
January 3 - 17, 2024

Type	Date	Name	Credit
Jan 3 - 17, 24			
Bill Pmt -Check	01/17/2024	Thornbury Township General Fund	194.58
Jan 3 - 17, 24			194.58

Thornbury Township Delaware County Sewer Expansion Fund  
Sewer Expansion Fund Distribution Check Detail  
January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	01/17/2024	Thornbury Township General Fund	100.001 · S&T Sewer Expansion Account	
Bill	01/16/2024		402.115 · Administrative Salary	-172.96
			402.115 · Administrative Salary	-21.62
TOTAL				-194.58



**Thornbury Township - Sewer Fund**  
**Distribution Approved Bill List**  
As of January 17, 2024

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Type	Date	Name	Credit
<b>100.014 · WSFS Trust Sewer Chkg</b>			
Bill Pmt -Check	01/17/2024	Aqua PA - 0403912	35.68
Bill Pmt -Check	01/17/2024	Aqua PA - 1085836	31.29
Bill Pmt -Check	01/17/2024	Barsz Gowie Amon & Fultz LLC	275.00
Bill Pmt -Check	01/17/2024	Buckman's Inc.	638.38
Bill Pmt -Check	01/17/2024	Chemical Equipment Labs of VA, Inc.	2,475.00
Bill Pmt -Check	01/17/2024	Chester Water Authority- 225 Mill Road	13.34
Bill Pmt -Check	01/17/2024	Chester Water Authority - 488 Thornton Rd	30.36
Bill Pmt -Check	01/17/2024	Coyne Chemical, Inc	1,667.30
Bill Pmt -Check	01/17/2024	OmniSite	290.00
Bill Pmt -Check	01/17/2024	Opdenaker Trash Removal Services	153.29
Bill Pmt -Check	01/17/2024	RUSSELL REID	1,246.00
Bill Pmt -Check	01/17/2024	RUSSELL REID	1,682.10
Bill Pmt -Check	01/17/2024	RUSSELL REID	1,121.40
Bill Pmt -Check	01/17/2024	Star Printing Postage Account	650.00
Bill Pmt -Check	01/17/2024	TELESYSTEM	346.71
Bill Pmt -Check	01/17/2024	Township of Concord	53,841.15
Bill Pmt -Check	01/17/2024	Verizon - 49	45.20
Bill Pmt -Check	01/17/2024	W. G. Malden	555.30
Total 100.014 · WSFS Trust Sewer Chkg			65,097.50
<b>TOTAL</b>			<b>65,097.50</b>

# **Thornbury Township - Sewer Fund** **Distribution Check Detail**

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Aqua PA - 0403912</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/17/2024		429.366 · Water Services	-35.68
TOTAL				-35.68
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Aqua PA - 1085836</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/17/2024		429.366 · Water Services	-31.29
TOTAL				-31.29
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Barsz Gowie Amon &amp; Fultz LLC</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.317 · Treasurer Fees	-275.00
TOTAL				-275.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Buckman's Inc.</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.222 · Chemicals/Filters	-638.38
TOTAL				-638.38
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Chemical Equipment Labs of VA, Inc.</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.222 · Chemicals/Filters	-2,475.00
TOTAL				-2,475.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Chester Water Authority- 225 Mill Road</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.366 · Water Services	-13.34
TOTAL				-13.34
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Chester Water Authority - 488 Thornton Rd</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.366 · Water Services	-30.36
TOTAL				-30.36
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Coyne Chemical, Inc</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.222 · Chemicals/Filters	-1,667.30
TOTAL				-1,667.30

# Thornbury Township - Sewer Fund Distribution Check Detail

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>OmniSite</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.321 · Telephone Expenses	-290.00
TOTAL				-290.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Opdenaker Trash Removal Services</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.367 · Trash Services	-153.29
TOTAL				-153.29
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>RUSSELL REID</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.365 · Sludge Hauling	-1,246.00
TOTAL				-1,246.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>RUSSELL REID</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.365 · Sludge Hauling	-1,682.10
TOTAL				-1,682.10
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>RUSSELL REID</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.365 · Sludge Hauling	-1,121.40
TOTAL				-1,121.40
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Star Printing Postage Account</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.215 · Postage	-650.00
TOTAL				-650.00
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>TELESYSTEM</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.321 · Telephone Expenses	-346.71
TOTAL				-346.71
<b>Bill Pmt -Check</b>	<b>01/17/2024</b>	<b>Township of Concord</b>	<b>100.014 · WSFS Trust Sewer Chkg</b>	
Bill	01/16/2024		429.364 · Wastewater Processing Fees	-52,281.15
			429.001 · Mill Creek Pump Station	-1,560.00
TOTAL				-53,841.15

# Thornbury Township - Sewer Fund Distribution Check Detail

January 3 - 17, 2024

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	01/17/2024	Verizon - 49	100.014 · WSFS Trust Sewer Chkg	
Bill	01/16/2024		429.321 · Telephone Expenses	-45.20
TOTAL				-45.20
Bill Pmt -Check	01/17/2024	W. G. Malden	100.014 · WSFS Trust Sewer Chkg	
Bill	01/16/2024		429.374 · Repairs and Maintenance	-555.30
TOTAL				-555.30