



T H O R N B U R Y T O W N S H I P
D E L A W A R E C O U N T Y

W W W . T H O R N B U R Y . O R G

**BOARD OF
SUPERVISORS:**

James P. Kelly
Sheri L. Perkins
Michael J. Mattson, Esq.

*Public Meetings
1st & 3rd Wednesday of each month*

**Thornbury Township Board of Supervisors Meeting Minutes
Wednesday, November 1, 2023**

The Thornbury Township Board of Supervisors held a Public Meeting, Wednesday November 1, 2023 at the Township Administration Building, 6 Township Drive, Cheyney PA. Acting Chair Sheri Perkins announced that the Board previously held a brief Executive Session this evening regarding personnel and then called the meeting to order at 7:00 p.m. with a salute to the flag.

In Attendance:

James P. Kelly, Chairman (delayed)
Sheri L. Perkins, Acting Chair
Michael J. Mattson, Esq., Supervisor
Jeffrey Seagraves, Township Manager
Geoffrey Carbutt, Township Secretary
Art Risley, Township Roadmaster
Kenneth D. Kynett, Esq., Township Solicitor
Mike Ciocco, PE, Township Engineer
Attendees: 5

APPROVAL OF CHECK REGISTERS

*On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the General Fund check register in the amount of \$**25,299.30**, for the period October 19, through November 1, 2023, was approved. Acting Chair Perkins called for comment. There was no comment.*

*On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the Sewer Fund check register in the amount of \$**13,841.04**, for the period October 19, through November 1, 2023, was approved. Acting Chair Perkins called for comment. There was no comment.*

*On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the Escrow Fund check register in the amount of \$**49,000.00**, for the period October 19, through November 1, 2023, was approved. Acting Chair Perkins called for comment. There was no comment.*

*On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the Open Space Fund check register in the amount of \$**1,000.00**, for the period October 19, through November 1, 2023, was approved. Acting Chair Perkins called for comment. There was no comment.*

*On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the State Fund check register in the amount of \$**49,374.99**, for the period October 19, through November 1, 2023, was approved. Acting Chair Perkins called for comment. There was no comment.*

APPROVAL OF MINUTES

On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the Wednesday, October 18, 2023, Work Session minutes were approved as presented. Acting Chair Perkins called for comment. There was no comment.

BOARDS AND COMMISSIONS
PARKS & RECREATION

Joe Burke was not in attendance. Jeff reported the Fall Festival went very well and we had about 40 people sign up for the Halloween train ride to West Chester. We will be looking into partnering with Thornbury Chester County for this next year making two stops at different return times. Mike Mattson commented that the Fall Festival was great, the pumpkins were huge this year, and Park & Rec has a busy December coming up.

HISTORICAL COMMISSION

Ric Miller had nothing additional to report.

PLANNING COMMISSION

No one from Planning was in attendance.

SEWER ADVISORY COMMITTEE

Ted Jacquet had nothing new to report. The Board thanked Ted.

ENVIRONMENTAL ADVISORY COUNCIL

Kate Grieco mentioned their Bird Walk this Saturday at Barrett's Meadow, and the Upcoming Barn Dance. She also thanked Art and crew for their help. Mike Mattson mentioned that he will not be able to attend the Barn Dance but looks forward to it next year. The Board thanked Kate.

LIBRARY BOARD

Jean Mackenzie reported on moving the furniture into the new location at the library and their upcoming open house that she hopes will be attended by our Board. She stated that it looks really nice and thanked the Board for their contributions and support. The Board thanked Jean.

AGENDA ITEMS

Mike Ciocco reported on PA LSA Gaming Grant.

On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, authorizing the Township Engineer to prepare the PA LSA Gaming Grant paperwork and application for the development and construction of a New Maintenance Garage and Salt Storage Shed, was approved. Acting Chair Perkins called for comment. There was no comment.

Jeff mentioned receiving a recommendation letter from the Historical Commission.

On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the Historical Commission's recommendation to waive the Historic Resource Impact Study at 372 Glen Mills Road, was approved. Acting Chair Perkins called for comment. Mike Mattson mentioned item #4 and following up if necessary.

Jeff mentioned the Historical Commission's year-end contributions.

On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, the purchase of a new Four-Drawer Fireproof File Cabinet at a cost not to exceed \$4,269.00, as detailed in the Historical Commission's November 2023 Report, and also their recommended year-end contributions of \$250.00 each to:

*the ALS Association of Greater Philadelphia Chapter, in memory of Mark Kelly,
the Chester County History Center, for National History Day Registration Fees,
the Pennsylvania Colonial Plantation Farm's Animal Fund,
the Delaware County Historical Society's Children's' Educational Center,
the Delaware County Veterans Memorial Hall of Prayers,*

and to the Sanderson Museum, to be used to digitize and preserve audio tapes and films, for a total cost of \$**1,500.00**, with funds from their 2023 HC Budget, was approved.

Acting Chair Perkins called for comment, then commented that she appreciates the Historical Commission bringing these to our attention and thanked Ric.

Jeff and Ken explained the need to update our Roads and Parking Code by Ordinance amendment.

On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, authorizing the Township Solicitor to prepare an Ordinance Amendment for a Public Hearing, adding parking prohibitions in certain areas, in accordance with the Thornbury Township Code of Ordinance Chapter 15, Article 303, was approved. Acting Chair Perkins called for comment. There was no comment.

Jeff reported on the need to advertise our 2024 Meeting Schedules.

On a motion by Mike Mattson, seconded by Sheri Perkins, and carried unanimously, advertising all Board & Commission Meeting Schedules for 2024, and the Annual Reorganizational and First Public Meeting of the Board of Supervisors, for Tuesday, January 2, 2024, was approved. Acting Chair Perkins called for comment. There was no comment.

NON-AGENDA ACTION ITEMS

There were no Non-Agenda Items.

PUBLIC COMMENT

Jean MacKenzie asked about parking in Mill Creek and Jeff explained the intent.

STAFF REPORTS

TOWNSHIP MANAGER'S REPORT – Jeff Seagraves

Jeff reported a draft of all Budgets has been completed. We will advertise the budgets for public view on November 15, 2023, as approved by the board at our last meeting.

We sent an email to the residents that expressed an interest in membership to the Park and Open Space (PROS) Committee. We are preparing for a kickoff meeting on November 14, 2023. All meetings will be open to the public.

We have executed the agreement with Glen Mills Schools on the use of their indoor pickleball courts by Thornbury Township residents. Jeff mentioned the time schedule for completion.

We held a shredding event on Saturday October 21, 2023. There were 3 tons of material that residents had processed. We received voting machines from Delaware County today and we have scheduled a meeting with our pension advisors for Thursday November 16th. The Board thanked Jeff.

TOWNSHIP ROADMASTER'S REPORT – Art Risley

The Roadmaster's Report was submitted and is attached. Art had nothing additional to report.

Mike Mattson said he is looking forward to seeing the new sign at the park. The Board thanked Art.

TOWNSHIP SOLICITOR'S REPORT – Kenneth D. Kynett, Esq.

The Solicitor's Report was submitted and is attached. Ken reported in addition to his report he mentioned the Open Records Officer received two commercial requests regarding Code Violations and Vacant Properties and his responses were thorough and to be commended. The Board thanked Ken.

TOWNSHIP ENGINEER'S REPORT – Mike Ciocco, PE

The Township Engineer's Report is submitted and attached. Mike reported on Taylor Mill requesting a final inspection and we will be working on their punch-list for dedication. Mike Mattson asked Mike when he thought they might be ready, and Mike replied probably by spring. The Board thanked Mike.

Chairman Kelly arrived after a scheduling delay and found that Vice Chair Perkins had conducted the meeting very well in his absence. He then deferred to Jeff Seagraves to report for the Sewer Engineer.

TOWNSHIP SEWER ENGINEER - Charles Faulkner, PE

Jeff mentioned the Air-release valves have arrived and we are looking for installation prices. He also pointed out the estimated cost for the Treatment Plant Electrical Controls detailed in Chuck's report.

ADJOURN

The meeting adjourned at 7:25pm.

Respectfully submitted,

Geoffrey Carbutt
Township Secretary

cc: Board of Supervisors
Kenneth Kynett, Esq.
Jeffrey Seagraves, Township Manager

MANAGER'S REPORT

11-1-23

1. A draft of all Budgets has been completed. We will advertise the budgets for public view on November 15, 2023, as approved by the board at our last meeting.
2. We sent an email to the residents that expressed an interest in membership to the Park and Open Space (PROS) Committee. We are preparing for a kickoff meeting on November 14, 2023. All meetings will be open to the public.
3. We have executed the agreement with Glen Mills Schools on the use of their indoor pickleball courts by Thornbury Township residents.
4. We received a recommendation from the Historical Commission for 372 Glen Mills Road and request the Board of Supervisor's approval. (MOTION)
5. The Historical Commission requested approval for the purchase of a fireproof file cabinet and also provided the Board of Supervisors with a list of resources they utilize throughout the year and have requested contributions to those entities. (MOTION)
6. Chapter 15 section 303 of the Thornbury Township Code of Ordinances lists streets where parking is prohibited. We are recommending updates to that ordinance and to so the board must hold a public hearing. We have identified roads that should be included on that list and request the Boards approval to authorize the Solicitor to prepare that ordinance amendment. (MOTION)
7. The Annual Fall Festival was held on Sunday October 22, 2023, at Thornbury Park. The event was well attended.
8. We scheduled a meeting with our pension advisors on November 16, 2023.
9. We sold approximately 40 tickets for the West Chester Halloween Parade on October 25, 2023.
10. We held a shredding event on Saturday October 21, 2023. There were 3 tons of material that residents had processed.
11. We are seeking approval to advertise the Board and Commission meeting schedules along with the Annual Re-organization meeting to be held on Tuesday January 4, 2024. (MOTION)
12. We received voting machines from Delaware County today. Elections are scheduled for Tuesday November 7, 2023. Our offices are closed on the Election Day and on Friday 11-10-23 in observance of Veteran's Day.

THORNBURY TOWNSHIP
Public Works Department Report – Week Ending October 28, 2023

Trash at all the parks (10)

Cleaned in lets (6)

Pa 1 calls 17

Cutting:

- Township Complex
- Treatment Plant
- Palmer Park
- Mill Creek open space and pump station
- Martin Park and scout camping area
- Post office
- Thornbury Park and Disc golf course
- Cannon lot and Disc golf course
- Creek rd pump station
- Road edge and intersection Station rd
- Road edge and intersection Locksley rd
- Road edge Memle
- Road edge Clayburgh
- 90 Station
- Parking lot on Cheyney
- Barretts Meadow parking lot

Roads:

- Trash pick up
- Pot hole in Tall Trees
- Penn Dot Road Program has begun
- Contacted SEPTA about a dangerous tree on there property at 101 Locksley rd, they will be there this week to remove it

Parks:

- Info sign
- Ballfield maintenance and lining (4x a week)
- Cleaned the bathrooms and comfort station (every day)
- Senior softball league Mondays, Tuesdays, Wednesdays and Thursdays 9:30am started back again
- Clean up tennis courts
- Cleanup graffiti again and they blew up a second porta jon I filed a police report
- Clean up front bed at Thornbury Park and plant mums
- Cut up tree at Martin park
- Ran the new wires for the new sign and tree
- KC sign update – first or second week of November
- water new tree
- Set up for the Fall Festival and cleaned up

Event:

- Fall Festival
- Delivered the decorations and tables for the barn dance

Buildings:

- price for generator to run all of 6 Township drive \$16,400 waiting on price to install our old generator at the pre school
- Sent application to Peco for possible gas service to the Township complex and Thornbury Park

Emergency Management:

- received 2 prices for 2way radios we are looking at what one would be our best option

Bid Projects:

Projects:

- open space management – tree removal
- had on site meetings with Delaware County Conservation about the storm water grants
- working on prices or Maintenance garage
- working on prices for salt storage building
- working on prices for pickleball court project with The Clock Tower Schools
- Working with Mike C. on storm water grants for Timber and Elstone through Dirt, Gravel and low Volume Road program that I got certified in last year with the State Conservation Commission

Shop:

- greased back hoe
- Washed the trucks

- Change blades on mowers

Class:

- Working on OSHA safety classes for our Public Works Department
- Line locating Techniques and Tips class in Dec.

Zoning:

Office:

- Working on our Budget
- Working on Capital Improvement projects
- We had a Parks & Recreation steering committee meeting
- Reviews

PETRIKIN, WELLMAN, DAMICO, BROWN & PETROSA
A PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW

THE WILLIAM PENN BUILDING
109 CHESLEY DRIVE
MEDIA, PA 19063
610-565-2670
FAX 610-565-0178

JOSEPH A. DAMICO, JR.
DONALD T. PETROSA
STEVEN A. COHEN
DENIS M. DUNN*
MARK D. DAMICO
KENNETH D. KYNETT*
H. FINTAN McHUGH*
CHARLES G. MILLER*

MALCOLM B. PETRIKIN
(1934-1995)
JOHN W. WELLMAN
(1951-2002)
STEVEN G. BROWN
(1970-2010)

*ALSO MEMBER NEW JERSEY BAR

October 11, 2023

OccO
Direct Dial 610-892-1876
Email kdk@petrikin.com

Township Solicitor, Kenneth D. Kynett Esquire, files the following report for October 18th, 2023.

1. Pickleball Lease – Working with Township Manager to secure pickleball lease for Township resident use.
2. Subdivisions/Land Developments – Working with Township Engineer and applicant/counsel on Cheyney University Parking Lot, 251 Glen Mills Road and 282-286 Dilworthtown Road on clarification of certain conditions of approval and steps necessary to satisfy them.
3. Taylor Mill Subdivision - I have been contacted by the developer's counsel. They are preparing to close-out the development and dedicate the public improvements and open space. I asked that contact be initiated in writing directly with the Township to start the wheels in motion pursuant to the requirements of the MPC.
4. Private Easement in Collaboration with NLT– Discussed necessity for grant money involvement in private conservation easement involving Natural Lands Trust with Township Manager.



REPORT OF THE ENGINEER
November Supervisor's Regular Meeting
November 1, 2023

Work completed for the period:

Grading and Road Encroachment Permits – Reviewed several plans for grading and road encroachment. Construction inspections continue.

Planning Commission – Continued working with members on Ordinances and Subdivisions.

Subdivision & Land Development Plans:

Lawler Subdivision - Awaiting revised plans.

Daniels Subdivision – 425 Thornton Rd – 2 Lots – Conditional Final approval granted in 2016. Awaiting updated recording plans and agreements for signature.

VMDT – Dilworthtown Road – Reviewed with Planning Commission at their July meeting, where they recommended Conditional Preliminary Land Development Approval. *Preliminary conditional approval granted. Awaiting final plan submission.*

Foster Student Union Parking Lot at Cheyney University – Land Development *Conditional Approval Granted. Awaiting revised plans for review and recording.*

251 Glen Mills Road – 3 Lot Residential Subdivision –Subdivision *Conditional Approval Granted. Revised plans received and under review prior to recording. Working with Applicant's Engineer on storm sewer plan updates.*

168 Stoney Bank Road – Lot Line Change and Accessory Structure Land Development Plans. *Revised plans received to be reviewed at the November Planning Commission Meeting.*

Crane Property (Taylor Mill) – 24 Lot Subdivision – All 24 homes are now occupied. Updating Temp CO inspection lists for closeout and conversion to permanent continues. *Contractor started replacing missing & dead landscape plantings the week of 10/16/23. Request for Final Inspection received by certified mail on 10/4/23. Punch List inspections completed and list is being compiled.*

Black Bell Farm (Walton Lane) – 15 lot subdivision – Road and sewer dedication accepted 8/17/23. Updated Liquid Fuels package submitted to PA DOT for incorporation of the additional mileage into their system. *Awaiting final notice of approval.*

Guilday Site – Lots 1-5 houses are occupied with Temporary CO's. An update to final punch list was issued 1/21/22, with all site items completed. Awaiting final closeout paperwork.

Sunoco Logistics – Awaiting NPDES Permit Amendment, final restoration and request for final inspection. Sunoco has completed a basin modification plan for submission to PA DOT for HOP. *Sunoco stormwater O&M Agreement is being circulated for signature and recording.*

NPDES MS-4 Program – 2018 Pollutant Reduction Plan submitted on September 9, 2017. Detailed updates to the storm sewer and qualifying watershed mapping has been completed to comply with revision requests from PA DEP. Program is currently under Township review prior to re-submission of mapping.

Terra Firma Builders – 53-57 Sweetwater Road – Site work items have been corrected. Awaiting closeout paperwork (NPDES NOT) prior to final escrow release. *Sent another reminder to engineer.*

Catania Engineering Associates, Inc., Engineers and Land Surveyors

520 W. MacDade Boulevard, Milmont Park, PA 19033-3321

Phone: 610-532-2884 - Fax: 610-532-2923 - Email: office10@cataniaengineering.com

Web: cataniaengineering.com

Various Drainage Improvement Projects – Prepared sketch plans and began discussion with Township officials on various drainage improvement projects throughout the Township.

- Hampton Lane Drainage Improvements – MOR Construction completed work. *Minor Punch List items completed. Awaiting closeout documents.*
- Timber Lane Drainage Improvements – DCCD Meeting on 10/10/23 deemed Timber Lane off road project ineligible for this grant. *Updated plans sent to contractors for pricing.*
- Low Volume Road Grant Program:
 - Elstone Drive Drainage Improvements – Elstone Drive Drainage Project was approved for grant funding during a site visit with the state & DCCD on 10/10/23. *Awaiting County Council approval and agreement paperwork anticipated for November.*
 - *Submitted Easement documentation and Rain Garden Draft Preliminary design per DCCD request for use in their preparation of grant agreement.*

50 Dilworthtown Road Tree Harvesting Plan – Revised plans were reviewed with PA DOT Permit and Environmental Impact Assessment Report outstanding. *Changed plans will require re-review of plans along with the above mentioned items outstanding.*

Glen Mills Post Office Drainage improvements. HOP Permit has been submitted to PA DOT, along with a 2nd cycle submission completed for clarifications requested by PA DOT. *PA DOT comments received and working on plan revisions for re-submission.*

PA Small Water and Sewer Grant – Grant application submitted on 12/19/22 and includes 4 projects with an estimated total project cost of \$500,000 (85% State & 15% Township funds). *Update: Awards have been delayed until the November meeting of the CFA, currently scheduled for 11/21/23.*

2023 Road Program:

- Contract #1: Base bid paving and inlets completed. *Project fully complete and final payment complete. Preparing final report for PA DOT submission and closeout.*
- Contract #2: Non Liquid Fuels – Township Driveway – Charlestown Paving completed on 6/12/23. *Sent list of closeout documents to Charlestown Paving for response and close out.*
- PA DOT Paving Project Meeting – Cheyney Road and Locksley Road. PA DOT to re-establish the crown in the Cheyney Road for this area. *Milling in this area began week of 10/16/23, re-establishment of crown being worked on the week of 10/23/23. All PA DOT paving in the Township should be completed by 11/6/2023.*

New Maintenance Garage and Salt Shed – Met with Township Roadmaster & Township Manager on preparation of PA LSA Gaming Grant paperwork – due 11/30/2023. *Continuing with grant paperwork. Resolution to submit will be required at 11/15/23 meeting.*

Re-Pointing Project – 8 Township Drive – Bid opening occurred on 7/25/23 with 3 bidders. Bids rejected. *Met with Township Roadmaster & Township Manager on preparation of revised bidding documents and phasing of repairs.*

Thornbury Park – Survey field work complete. *Draft base map plan of Thornbury Park sent to Township for review.*

ENGINEER'S REPORT
REGARDING WASTEWATER ISSUES
November 1, 2023

East Side District:

– PennDOT Cheyney Road Culvert Replacement

- The Township received correspondence from PennDOT with preliminary utility plans for replacement of the existing culvert structure on Cheyney Road south of Station Road. The Township has two (2) force mains adjacent to the existing culvert including the 8-inch force main from the Creek Rd West station to the WWTP and 6-inch effluent force from the WWTP to the Chester Creek. The impact of this work on these force mains is unclear at this stage. Likely a more precise location and depth of these mains within the work area will need to be determined as the project progresses.

East/West Side Districts:

– Air Release Valves on Force Mains

- We are coordinating with local contractors who have completed work for the Township previously for pricing to replace the air release valve at the on the force main at the Mill Road pump station.

– Televising Inspection of System

- We are reviewing the areas inspected in the past in addition to the areas completed during 2020 when there was significant rain events and high flows at the WWTP. The goal is to remain diligent in tracking potential sources inflow and infiltration, while also evaluating the condition of the system and identifying any maintenance issues.

Wastewater Treatment Plant:

– Electrical Controls

- The Township received the preliminary budget estimate from E & W Equipment Company LLC for replacement of the electrical controls at the WWTP. The estimated cost is \$187,000. We have reviewed the estimate and are compiling questions regarding various aspects of the noted work. This may have some bearing on the final cost.

**Thornbury Township General Fund
Distribution Approved Bill List
As of November 1, 2023**

Type	Date	Name	Credit
000 · Bank Accounts			
100.303 · S&T General Fund			
Bill Pmt -Check	11/01/2023	21ST CENTURY MEDIA- 881649	74.66
Bill Pmt -Check	10/19/2023	aetna	550.10
Bill Pmt -Check	11/01/2023	ALAN MANCILL	36.03
Bill Pmt -Check	11/01/2023	ALLSTATE	388.36
Bill Pmt -Check	10/19/2023	CANON FINANCIAL SERVICES, INC.	535.41
Bill Pmt -Check	11/01/2023	COMCAST CABLE	10.54
Bill Pmt -Check	11/01/2023	DEBRA KELLEY	875.00
Bill Pmt -Check	11/01/2023	H. A. THOMSON CO.	2,705.00
Bill Pmt -Check	11/01/2023	HEALTHEQUITY USA	1,366.67
Bill Pmt -Check	11/01/2023	HERR FOODS INC	231.00
Bill Pmt -Check	11/01/2023	INNOVATIVE CONSTRUCTION SERVICES, INC.	4,158.00
Bill Pmt -Check	11/01/2023	MCNICHOL, BYRNE & MATLAWSKI, PC	2,405.00
Bill Pmt -Check	11/01/2023	PA STATE ASSOCIATION OF BOROUGHES	225.00
Bill Pmt -Check	11/01/2023	PECO - 28046	48.65
Bill Pmt -Check	11/01/2023	Port A Bowl Restroom Co.	501.40
Bill Pmt -Check	11/01/2023	PRINCIPAL FINANCIAL GROUP	8,683.99
Bill Pmt -Check	11/01/2023	REILLY & SONS INC.	984.51
Bill Pmt -Check	11/01/2023	RYAN, MORTON & IMMS LLC	615.00
Bill Pmt -Check	10/19/2023	Strafford Pressure Washing Co.	495.00
Bill Pmt -Check	11/01/2023	The Hartford	409.98
Total 100.303 · S&T General Fund			25,299.30
Total 000 · Bank Accounts			25,299.30
TOTAL			25,299.30

Thornbury Township General Fund
Distribution Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	11/01/2023	21ST CENTURY MEDIA- 881649	100.303 · S&T General Fund	
Bill	10/31/2023		406.341 · Advertising Expense	-74.66
TOTAL				-74.66
Bill Pmt -Check	10/19/2023	aetna	100.303 · S&T General Fund	
Bill	10/17/2023		487.100 · Medical Plan Premiums	-550.10
TOTAL				-550.10
Bill Pmt -Check	11/01/2023	ALAN MANCILL	100.303 · S&T General Fund	
Bill	10/31/2023		406.331 · Mileage Reimbursement	-36.03
TOTAL				-36.03
Bill Pmt -Check	11/01/2023	ALLSTATE	100.303 · S&T General Fund	
Bill	10/31/2023		225.001 · Supplemental Insurance	-164.16
			225.001 · Supplemental Insurance	-175.88
			225.001 · Supplemental Insurance	-48.32
TOTAL				-388.36
Bill Pmt -Check	10/19/2023	CANON FINANCIAL SERVICES, INC.	100.303 · S&T General Fund	
Bill	10/19/2023		406.260 · Office Equipment Lease Exp	-535.41
TOTAL				-535.41
Bill Pmt -Check	11/01/2023	COMCAST CABLE	100.303 · S&T General Fund	
Bill	10/31/2023		406.321 · Phone/Internet/Cable	-10.54
TOTAL				-10.54

Thornbury Township General Fund
Distribution Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	11/01/2023	DEBRA KELLEY	100.303 · S&T General Fund	
Bill	10/31/2023		409.317 · Cleaning Services	-175.00
			409.317 · Cleaning Services	-175.00
			409.317 · Cleaning Services	-175.00
			409.317 · Cleaning Services	-175.00
			409.317 · Cleaning Services	-175.00
TOTAL				-875.00
Bill Pmt -Check	11/01/2023	H. A. THOMSON CO.	100.303 · S&T General Fund	
Bill	10/31/2023		486.000 · Township Insurance/Bonding	-2,705.00
TOTAL				-2,705.00
Bill Pmt -Check	11/01/2023	HEALTHEQUITY USA	100.303 · S&T General Fund	
Bill	10/31/2023		487.100 · Medical Plan Premiums	-683.33
			487.100 · Medical Plan Premiums	-341.67
			487.100 · Medical Plan Premiums	-341.67
TOTAL				-1,366.67
Bill Pmt -Check	11/01/2023	HERR FOODS INC	100.303 · S&T General Fund	
Bill	10/31/2023		451.300 · P&R Board General Expense	-231.00
TOTAL				-231.00
Bill Pmt -Check	11/01/2023	INNOVATIVE CONSTRUCTION SERVICES, INC.	100.303 · S&T General Fund	
Bill	10/13/2023		438.010 · Liquid Fuels Expenditures	-4,158.00
TOTAL				-4,158.00
Bill Pmt -Check	11/01/2023	MCNICHOL, BYRNE & MATLAWSKI, PC	100.303 · S&T General Fund	
Bill	10/31/2023		423.314 · Board of Health Legal Services	-140.00
		Sunoco Pipeline	404.311 · LEGAL-Non-Reimbursable	-2,055.00
			404.310 · LEGAL-Reimbursable	-15.00
			414.314 · PC Legal Services	-195.00
TOTAL				-2,405.00

Thornbury Township General Fund
Distribution Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	11/01/2023	PA STATE ASSOCIATION OF BOROUGHES	100.303 · S&T General Fund	
Bill	10/31/2023		406.300 · General Expense	-225.00
TOTAL				-225.00
Bill Pmt -Check	11/01/2023	PECO - 28046	100.303 · S&T General Fund	
Bill	10/31/2023		409.360 · Utilities - All Township	-48.65
TOTAL				-48.65
Bill Pmt -Check	11/01/2023	Port A Bowl Restroom Co.	100.303 · S&T General Fund	
Bill	10/31/2023		409.360 · Utilities - All Township	-92.65
			409.360 · Utilities - All Township	-158.05
			409.360 · Utilities - All Township	-92.65
			409.360 · Utilities - All Township	-158.05
TOTAL				-501.40
Bill Pmt -Check	11/01/2023	PRINCIPAL FINANCIAL GROUP	100.303 · S&T General Fund	
Bill	10/31/2023		483.000 · Pension Plan Contributions	-809.42
			483.000 · Pension Plan Contributions	-993.82
			483.000 · Pension Plan Contributions	-1,067.85
			483.000 · Pension Plan Contributions	-1,003.80
			483.000 · Pension Plan Contributions	-1,084.80
			483.000 · Pension Plan Contributions	-1,378.21
			483.000 · Pension Plan Contributions	-2,346.09
TOTAL				-8,683.99
Bill Pmt -Check	11/01/2023	REILLY & SONS INC.	100.303 · S&T General Fund	
Bill	10/31/2023		406.231 · Vehicle Gasoline Expense	-984.51
TOTAL				-984.51
Bill Pmt -Check	11/01/2023	RYAN, MORTON & IMMS LLC	100.303 · S&T General Fund	
Bill	10/31/2023		414.414 · ZHB Legal Services	-615.00
TOTAL				-615.00

Thornbury Township General Fund
Distribution Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	10/19/2023	Strafford Pressure Washing Co.	100.303 · S&T General Fund	
Bill	10/18/2023		409.377 · Other Township Property	-495.00
TOTAL				-495.00
Bill Pmt -Check	11/01/2023	The Hartford	100.303 · S&T General Fund	
Bill	10/31/2023		487.000 · Disability Insurance	-409.98
TOTAL				-409.98

Thornbury Township - Sewer Fund
Distribution Approved Bill List
As of November 1, 2023

Type	Date	Name	Credit
100.014 · WSFS Trust Sewer Chkg			
Bill Pmt -Check	11/01/2023	Buckman's Inc.	874.98
Bill Pmt -Check	11/01/2023	ENVIREP	6,735.00
Bill Pmt -Check	11/01/2023	FERGUSON WATERWORKS #920	6,208.00
Bill Pmt -Check	11/01/2023	Lyle Erickson	14.18
Bill Pmt -Check	11/01/2023	Thornbury Township Sewer Expansion Fund	8.88
Total 100.014 · WSFS Trust Sewer Chkg			13,841.04
TOTAL			13,841.04

Thornbury Township - Sewer Fund
Distribution Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	11/01/2023	Buckman's Inc.	100.014 · WSFS Trust Sewer Chkg	
Bill	10/31/2023		429.222 · Chemicals/Filters	-874.98
TOTAL				-874.98
Bill Pmt -Check	11/01/2023	ENVIREP	100.014 · WSFS Trust Sewer Chkg	
Bill	10/31/2023		429.321 · Telephone Expenses	-6,735.00
TOTAL				-6,735.00
Bill Pmt -Check	11/01/2023	FERGUSON WATERWORKS #920	100.014 · WSFS Trust Sewer Chkg	
Bill	10/31/2023		429.370 · MAINT-Major Maintenance	-6,208.00
TOTAL				-6,208.00
Bill Pmt -Check	11/01/2023	Lyle Erickson	100.014 · WSFS Trust Sewer Chkg	
Bill	10/31/2023		364.100 · Rent - Sewer	-14.18
TOTAL				-14.18
Bill Pmt -Check	11/01/2023	Thornbury Township Sewer Expansion Fund	100.014 · WSFS Trust Sewer Chkg	
Bill	10/31/2023		150.00 · Exchange	-8.88
TOTAL				-8.88

Thornbury Township Escrow Funds
Escrow Fund Distribution Approved Bill List
As of November 1, 2023

Type	Date	Name	Credit
100.000 · Escrow Disbursement			
Bill Pmt -Check	11/01/2023	Barbara Iacovelli	49,000.00
Total 100.000 · Escrow Disbursement			49,000.00
TOTAL			49,000.00

Thornbury Township Escrow Funds
Escrow Fund Distribution Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	11/01/2023	Barbara Iacovelli	100.000 · Escrow Disbursement	
Bill	10/31/2023		239.007 · 386 Glen Mills Road	-48,500.00
			236.203 · 386 Glen Mills Road	-500.00
TOTAL				-49,000.00

Thornbury Township - State Fund
Approved Bill List
As of November 1, 2023

Type	Date	Name	Credit
100.001 · S&T State Fund			
Bill Pmt -Check	11/01/2023	Innovative Construction Services, Inc.	49,374.99
Total 100.001 · S&T State Fund			49,374.99
TOTAL			49,374.99

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Thornbury Township - State Fund
Distribution Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	11/01/2023	Innovative Construction Services, Inc.	100.001 · S&T State Fund	
Bill	10/31/2023		439.000 · Highway Construction Projects	-49,374.99
TOTAL				-49,374.99

Thornbury Township - Open Space Acquisition Fund
Approved Bill List
As of November 1, 2023

Type	Date	Name	Credit
100.001 · S&T Open Space			
Bill Pmt -Check	11/01/2023	WILLIAM WOOD COMPANY, LLC	1,000.00
Total 100.001 · S&T Open Space			1,000.00
TOTAL			1,000.00

Thornbury Township - Open Space Acquisition Fund
Check Detail
October 19 through November 1, 2023

Type	Date	Name	Account	Paid Amount
Bill Pmt -Check	11/01/2023	WILLIAM WOOD COMPANY, LLC	100.001 · S&T Open Space	
Bill	10/31/2023		461.000 · Purchase of Open Space	-1,000.00
TOTAL				-1,000.00